



**March 18<sup>th</sup>, 2019**

**Camden County Senate Bill 40 Board  
(dba) Camden County Developmental  
Disability Resources**

**Open Session Board Meeting**

# Agenda

Camden County Senate Bill 40 Board  
d/b/a Camden County Developmental Disability Resources  
100 Third Street  
Camdenton, MO 65020

Tentative Agenda for Open Session Board Meeting on March 18<sup>th</sup>, 2019, 4:00 PM

**This Board Meeting will be held at:**

**255 Keystone Industrial Park Drive**

**Camdenton, MO 65020**

Call to Order/Roll Call

Approval of Agenda

Approval of Open Session Board Meeting Minutes for February 25<sup>th</sup>, 2019

Acknowledgement of Distributed Materials to Board Members

- CLC Monthly Reports
- LAI Monthly Reports
- February 2019 Support Coordination Report
- February 2019 CARF Reports
- February 2019 Employment Report
- February 2019 Agency Economic Report
- January 2019 Credit Card Statement
- Resolutions: 2019-18 & 2019-19

Speakers/Guests

- NONE

Monthly Reports

- Arc of the Lake
- Children's Learning Center
- Lake Area Industries

Old Business for Discussion

- Board Member Vacancy (Update)
- Lake Area Housing Initiative (Update)

New Business for Discussion

- Opening of Proposals for RFP 2019-2 & RFP 2019-3

February Support Coordination Report

February CARF Reports

February Employment Report

February Agency Economic Report

January Credit Card Statement

Discussion & Conclusion of Resolutions:

1. Resolution 2019-18: RFP 2019-1 – Award for IT Infrastructure Services & Supports
2. Resolution 2019-19: Contract for Software Database & Billing Services

Public Comment

Pursuant to **ARTICLE IV, "Meetings"**, Section 5. Public Comment:

"The Board values input from the public. There shall be opportunity for comment by the public during the portion of the Board agenda designated for "Public Comment". Public comment shall be limited to no more than 3 minutes per person to allow all who wish to participate to speak. It is the policy of the Board that the Board shall not respond to public comment at the Board meeting."

"Only comments related to agency-related matters will be received, however such comments need not be related to specific items of the Board's agenda for the meeting. The Board shall not receive comments related to specific client matters and/or personnel grievances, which are addressed separately per Board policies and procedures."

Adjournment

**The news media may obtain copies of this notice by contacting:**

**Ed Thomas, CCDDR Executive Director**

**5816 Osage Beach Parkway, Suite 108, Osage Beach, MO 65065**

**Office: 573-693-1511 Fax: 573-693-1515 Email: [director@ccddr.org](mailto:director@ccddr.org)**

**February 25<sup>th</sup>, 2019**  
**Open Session Minutes**

**CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES**  
**Open Session Minutes of February 25, 2019**

**Members Present** Lisa Jackson, Suzanne Perkins, Lorraine Russell, Kym Jones, Chris Bothwell, Paul DiBello via telephone

**Members Absent** Angela Sellers, Brian Willey

**Others Present** Ed Thomas, Executive Director

**Guests Present** Natalie Couch, Lillie Smith (LAI)  
Susan Daniels, Lisa Berkstresser (CLC)  
Jeanna Booth, Marcie Vansyoc, Connie Baker, Myrna Blaine,  
Rachel Baskerville, Linda Simms (CCDDR)

**Approval of Agenda**

Motion by Suzanne Perkins, second Chris Bothwell, to approve the agenda as presented.

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

**Approval of Open Session Board Minutes for January 28th, 2019**

Motion by Suzanne Perkins, second Kym Jones, to approve the January 28th, 2019 Open Session Board Meeting Minutes as presented.

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

**Approval of Closed Session Board Minutes for January 28th, 2019**

Motion by Chris Bothwell, second Lorraine Russell, to approve the January 28th, 2019 Closed Session Board Meeting Minutes as presented.

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

## **Acknowledgement of Distributed Materials to Board Members**

- CLC Monthly Reports
- LAI Monthly Reports
- January 2019 Support Coordination Report
- January 2019 CARF Reports
- January 2019 Employment Report
- January 2019 Agency Economic Report
- December 2018 Credit Card Statement
- Resolution 2019-10, 2019-11, 2019-12, 2019-13, 2019-14, 2019-15, 2019-16, 2019-17

## **Speakers/Guests**

- None

## **Monthly Reports**

### **ARC of the Lake Myrna Blaine**

Nothing to report.

### **Children's Learning Center (CLC) Susan Daniels**

CLC is full. Trying to fight off tons and tons of sickness. Next Friday, March 8<sup>th</sup> is Pizza for a Purpose. Received a grant for \$1290 from Community Foundation of the Lake for sensory room flooring. Applied for a grant with United Way for new commercial dishwasher. Present dishwasher is over 10 years old.

### **Lake Area Industries (LAI) Natalie Couch**

Currently have 60 employees with two on medical leave. Getting odd jobs which are coming out of the woodwork, but the employees are staying busy. Working on some Quick Stix (toilet seat installation tool.) Around 20 products will be coming in for bid tomorrow. Shredding is staying busy, flowers have been ordered for the greenhouse and the remodeling of entryway and restrooms is almost complete. Grant from Community Foundation of the Lake for 24 ergonomic chairs was received and a grant from the Rotary for healthier options for vending machine in breakroom. Working with Special Olympics to obtain cards showing healthier diets for employees.

## **Old Business for Discussion**

- **Board Member Vacancy (Potential Candidates)**

Two persons, Betty Baxter and Nancy Hayes, have shown interest in filling the vacant board member position. The names will be given to the commissioner for appointment if the board elects to have the names submitted.

Motion by Chris Bothwell, second Suzanne Perkins to submit names of Betty Baxter and Nancy Hayes to the commissioners for appointment recommendation.

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Deviated Routes (Update)**

Adjustments in stops and destinations have been made for OATS Transit deviated routes. The deviated routes will also run evenings and weekends. Looking at the possibility adding Laurie and Macks Creek, but it might be 2020 before the service is established. Suzanne Perkins asked if there were benches available for person to sit on while waiting for the bus. Presently, there are no benches but may also be something that can be added in the future.

- **Lake Area Housing Initiative (Update)**

The most recent meeting was well attended by several city officials and others. Communicating with HUD and looking at possibility to create a new residential CDC with an emphasis on Universal Design Concepts. If multiple municipalities, counties, and townships agree to participate, a Participating Jurisdiction could be formed to support affordable housing, apartments and transitional housing, with direct HOME funding allocated from HUD.

### **New Business for Discussion**

- **Opening of Proposals for RFP 2019-1**

RFP for IT Infrastructure Services and Supports was issued in January. Two proposals were received and opened. The Administrative Team will review the proposals and make a recommendation to the board at the March meeting.

### **January Support Coordination Report**

The agency had 349 clients at January month end. Case load numbers look good with a manageable size for the support coordinators. Medicaid eligibility has dropped some. Quality Assurance Coordinator, Sharla Howard has given her notice of resignation. Myrna will figure out right move to make for replacement. The board was invited to a pot luck lunch for Sharla on March 26<sup>th</sup>. Shellie Andrews, the new support coordinator is doing good. Lorraine Russell commented that Shellie communicates very well.



Motion by Kym Jones, second Chris Bothwell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell

NO: None

### **January CARF Reports**

Percentages are high and support coordinators are doing good – turned in 58 quarterlies on time in January. Part of the resolutions being voted on tonight are recommendations made by CARF.

Motion by Kym Jones, second Chris Bothwell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell

NO: None

### **January Employment Report**

Same as December but hoping when tourist season begins, community employment will increase.

Motion by Kym Jones, second Chris Bothwell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell

NO: None

### **January Agency Economic Report**

Actual versus budget – MACDDS membership dues were paid in January but were not budgeted until March.

Motion by Kym Jones, second Chris Bothwell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

### **December 2018 Credit Card Statement**

No Questions and a vote not necessary.

## **Discussion & Conclusion of Resolution:**

- **Resolution 2019-10: Approval of OHCDs Contract**

Agency has only used the services once, but might need in future. Procure direct services – used for home modifications in the past.

Motion by Suzanne Perkins, second Lorraine Russell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Resolution 2019-11: Approval of Amended Code of Ethical Conduct Agreements**

CARF made recommendation that we revise the Code of Ethical Conduct Agreement for Board Members and employees.

Motion by Suzanne Perkins, second Lorraine Russell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Resolution 2019-12: Approval of Amended Ethical Conduct & Values Statement**

CARF made recommendation that we revise the Ethical Conduct & Values Statement for Board Members and employees.

Motion by Kym Jones, second Lorraine Russell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Resolution 2019-13: Approval of Amended Employee Manual**

Minor adjustments made to Paid Time Off (PTO) changed from anniversary date to calendar year and Background Screening Clearances to include new Rap-Back Program.

Motion by Chris Bothwell, second Kym Jones, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Resolution 2019-14: Approval of Amended Policy #6**

CARF recommendation to add timelines on any client/guardian grievances.

Motion by Suzanne Perkins, second Lorraine Russell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Resolution 2019-15: Approval of Amended Policy #14**

CARF recommended adding verbiage to Board Governance policy.

Motion by Kym Jones, second Lorraine Russell, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Resolution 2019-16: Approval of Amended Policy #17**

CARF recommendation to add verbiage to Financial Management Practices.

Motion by Lorraine Russell, second Paul DiBello, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

- **Resolution 2019-17: Approval of Amended Policy #20**

CARF recommendation to amend policy on Executive Director's Evaluation. The board used the CARF recommendation on the 2018 performance review for the Executive Director.

Motion by Chris Bothwell, second Kym Jones, to approve the report as presented

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

**Adjournment:**

Motion by Suzanne Perkins, second Lorraine Russell, to adjourn to meeting

AYE: Lisa Jackson, Suzanne Perkins, Lorraine Russell,  
Kym Jones, Paul DiBello, Chris Bothwell,

NO: None

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Board Chairman

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Secretary

# **CLC Monthly Report**



**SB40/CCDDR Funding Request  
for  
MARCH 2019**

Utilizing FEBRUARY 2019 Records

**CHILDREN'S LEARNING CENTER**  
AGENCY UPDATE/PROGRESS REPORT  
Feb 2019

○ **CHILD COUNT/ATTENDANCE**

Step Ahead currently has 28 children enrolled  
17 of the 24 with special needs/dd (5 one-on-ones)

○ **COMMUNITY EVENTS**

**Attended:**

2/13 - Shootout Meeting - Cannon Smoked  
2/15 - Easter Seals - Autism Professional Development, Osage High School  
2/19 - Lake Area Chamber Social - Regalia Hotel  
2/22 - Shootout Social - Cannon Smoked

**Current / Upcoming:**

3/5/19 - LO Profile social, Bear Creek, 5-7pm  
3/8/19 - Pizza For A Purpose - RedHeads Yacht Club  
3/13/19 - Shootout Social, Fish out of Water, 530-730  
3/15/19 - Teacher Work Day (CE training 8:30-11:30)  
3/19/19 - Lake Area Chamber social, Dog Days, 5-7pm  
3/28/19 - CVB Dinner (CFO check presentation), Regalia Hotel, 5-9pm  
4/6/19 - Seven Springs Wine in the Vines Run  
4/18/19 - Mo Best Red Carpet Event, Exchange Venue, starts at 5:30pm  
6/14/19 - 12<sup>th</sup> Annual CLC Night GLOW 5K

○ **GENERAL PROGRAM NEWS**

CLC received 1<sup>st</sup> in Missouri's Best Magazine for Childcare & Fundraising event (Night GLOW 5K)  
2 teachers will be going on maternity leave during the summer - Jennifer is returning for the summer

○ **FUNDRAISING/GRANTS**

Night GLOW - collecting Sponsors

**CHILDREN'S LEARNING CENTER**  
**Statement of Activity**  
February 2019

	First Steps	Step Ahead	TOTAL
<b>Revenue</b>			
<b>40000 INCOME</b>			0.00
41000 Contributions & Grants			0.00
41100 CACFP		833.98	833.98
41200 Camden County SB40	1,244.10	13,282.12	14,526.22
<b>Total 41000 Contributions &amp; Grants</b>	<b>\$ 1,244.10</b>	<b>\$ 14,116.10</b>	<b>\$ 15,360.20</b>
42000 Program Services			0.00
<b>Total 42100 First Steps</b>	<b>\$ 3,023.27</b>	<b>\$ 2,752.00</b>	<b>\$ 5,775.27</b>
<b>Total 42000 Program Services</b>	<b>\$ 3,023.27</b>	<b>\$ 2,752.00</b>	<b>\$ 5,775.27</b>
43000 Tuition			0.00
43100 Dining			0.00
43120 Lunch		250.00	250.00
43130 Snack		45.00	45.00
<b>Total 43100 Dining</b>	<b>\$ 0.00</b>	<b>\$ 295.00</b>	<b>\$ 295.00</b>
43500 Tuition		4,097.00	4,097.00
43505 Subsidy Tuition		292.03	292.03
<b>Total 43500 Tuition</b>	<b>\$ 0.00</b>	<b>\$ 4,389.03</b>	<b>\$ 4,389.03</b>
<b>Total 43000 Tuition</b>	<b>\$ 0.00</b>	<b>\$ 4,684.03</b>	<b>\$ 4,684.03</b>
45000 Other Revenue			0.00
45200 Fundraising Income			0.00
45280 Pizza For A Purpose			0.00
45281 Pizza For A Purpose - Gun Raffle		48.10	48.10
<b>Total 45280 Pizza For A Purpose</b>	<b>\$ 0.00</b>	<b>\$ 48.10</b>	<b>\$ 48.10</b>
<b>Total 45200 Fundraising Income</b>	<b>\$ 0.00</b>	<b>\$ 48.10</b>	<b>\$ 48.10</b>
<b>Total 45000 Other Revenue</b>	<b>\$ 0.00</b>	<b>\$ 48.10</b>	<b>\$ 48.10</b>
<b>Total 40000 INCOME</b>	<b>\$ 4,267.37</b>	<b>\$ 21,600.23</b>	<b>\$ 25,867.60</b>
<b>Total Revenue</b>	<b>\$ 4,267.37</b>	<b>\$ 21,600.23</b>	<b>\$ 25,867.60</b>
<b>Gross Profit</b>	<b>\$ 4,267.37</b>	<b>\$ 21,600.23</b>	<b>\$ 25,867.60</b>
<b>Expenditures</b>			
<b>50000 EXPENDITURES</b>			0.00
51000 Payroll Expenditures			0.00
<b>Total 51100 Employee Salaries</b>	<b>\$ 0.00</b>	<b>\$ 17,692.24</b>	<b>\$ 17,692.24</b>
<b>Total 51500 Employee Taxes</b>	<b>\$ 0.00</b>	<b>\$ 1,596.74</b>	<b>\$ 1,596.74</b>
<b>Total 51600 Health Insurance</b>	<b>\$ 0.00</b>	<b>\$ 1,404.18</b>	<b>\$ 1,404.18</b>
51950 Employee Garnishments		42.10	42.10
<b>Total 51000 Payroll Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 20,735.26</b>	<b>\$ 20,735.26</b>
52000 Advertising/Promotional		63.95	63.95
53000 Equipment		503.34	503.34
54000 Fundraising/Grants			0.00
54200 Summer Night Glow 5K		1.00	1.00
54700 Pizza For A Purpose		26.26	26.26
54800 Lip Sync Battle Fundraiser		31.61	31.61
<b>Total 54000 Fundraising/Grants</b>	<b>\$ 0.00</b>	<b>\$ 58.87</b>	<b>\$ 58.87</b>



55000 Insurance				0.00
55600 Professional Liability		2,836.00		2,836.00
<b>Total 55000 Insurance</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>2,836.00</b>
56000 Office Expenditures				0.00
56200 Miscellaneous		37.48		37.48
56300 Office Supplies		86.64		86.64
<b>Total 56000 Office Expenditures</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>124.12</b>
57000 Office/General Administrative Expenditures				0.00
57100 Accounting Fees				0.00
57150 Online Accounting Software Service		60.00		60.00
<b>Total 57100 Accounting Fees</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>60.00</b>
57160 QuickBooks Payments Fees		129.50		129.50
57400 Child Management Software		35.00		35.00
57960 Janitorial/Custodial		50.00		50.00
<b>Total 57000 Office/General Administrative Expenditures</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>274.50</b>
58000 Operating Supplies				0.00
58100 Classroom Consumables		26.39		26.39
58150 Center Consumables		79.87		79.87
58175 Paper Consumables		36.45		36.45
58200 Dining		1,283.02		1,283.02
58210 Birthday		1.74		1.74
<b>Total 58200 Dining</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>1,284.76</b>
58300 Pet		13.35		13.35
58400 Sanitizing		7.30		7.30
<b>Total 58000 Operating Supplies</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>1,448.12</b>
59000 Program Service Fees				0.00
Total 59100 First Steps	<b>\$</b>	<b>3,563.27</b>	<b>\$</b>	<b>0.00</b>
<b>Total 59000 Program Service Fees</b>	<b>\$</b>	<b>3,563.27</b>	<b>\$</b>	<b>0.00</b>
62000 Safety & Security		180.00		180.00
63000 Utilities				0.00
63400 Trash Service		38.33		38.33
63500 Water Softener		24.00		24.00
<b>Total 63000 Utilities</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>62.33</b>
<b>Total 50000 EXPENDITURES</b>	<b>\$</b>	<b>3,563.27</b>	<b>\$</b>	<b>26,286.49</b>
Payroll Expenses				0.00
Company Contributions				0.00
Health Insurance		700.70		700.70
<b>Total Company Contributions</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>700.70</b>
Taxes		67.34		67.34
<b>Total Payroll Expenses</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>768.04</b>
Reimbursements		54.01		54.01
<b>Total Expenditures</b>	<b>\$</b>	<b>3,563.27</b>	<b>\$</b>	<b>27,108.54</b>
<b>Net Operating Revenue</b>	<b>\$</b>	<b>704.10</b>	<b>-\$</b>	<b>5,508.31</b>
<b>Net Revenue</b>	<b>\$</b>	<b>704.10</b>	<b>-\$</b>	<b>4,804.21</b>

**CHILDREN'S LEARNING CENTER**  
**Statement of Activity**  
January - February, 2019

	First Steps	Step Ahead	TOTAL
<b>Revenue</b>			
40000 INCOME			0.00
41000 Contributions & Grants			0.00
41100 CACFP		1,549.06	1,549.06
41200 Camden County SB40	2,574.00	24,833.90	27,407.90
Total 41000 Contributions & Grants	\$ 2,574.00	\$ 26,382.96	\$ 28,956.96
42000 Program Services			0.00
Total 42100 First Steps	\$ 11,578.46	\$ 2,752.00	\$ 14,330.46
Total 42000 Program Services	\$ 11,578.46	\$ 2,752.00	\$ 14,330.46
43000 Tuition			0.00
43100 Dining			0.00
43120 Lunch		475.00	475.00
43130 Snack		90.00	90.00
Total 43100 Dining	\$ 0.00	\$ 565.00	\$ 565.00
43500 Tuition		7,492.60	7,492.60
43505 Subsidy Tuition		594.56	594.56
Total 43500 Tuition	\$ 0.00	\$ 8,087.16	\$ 8,087.16
Total 43000 Tuition	\$ 0.00	\$ 8,652.16	\$ 8,652.16
45000 Other Revenue			0.00
45200 Fundraising Income			0.00
45280 Pizza For A Purpose			0.00
45281 Pizza For A Purpose - Gun Raffle		537.90	537.90
Total 45280 Pizza For A Purpose	\$ 0.00	\$ 537.90	\$ 537.90
Total 45200 Fundraising Income	\$ 0.00	\$ 537.90	\$ 537.90
45300 Donation Income			0.00
45310 Donations		20.00	20.00
45312 Community Rewards		239.85	239.85
45315 Bear Market		75.00	75.00
45352 KC Chiefs Ticket Fundraiser		620.00	620.00
Total 45310 Donations	\$ 0.00	\$ 954.85	\$ 954.85
Total 45300 Donation Income	\$ 0.00	\$ 954.85	\$ 954.85
Total 45000 Other Revenue	\$ 0.00	\$ 1,492.75	\$ 1,492.75
Total 40000 INCOME	\$ 14,152.46	\$ 39,279.87	\$ 53,432.33
Total Revenue	\$ 14,152.46	\$ 39,279.87	\$ 53,432.33
Gross Profit	\$ 14,152.46	\$ 39,279.87	\$ 53,432.33
<b>Expenditures</b>			
50000 EXPENDITURES			0.00
51000 Payroll Expenditures			0.00
Total 51100 Employee Salaries	\$ 0.00	\$ 26,207.91	\$ 26,207.91
Total 51500 Employee Taxes	\$ 0.00	\$ 2,367.60	\$ 2,367.60
Total 51600 Health Insurance	\$ 0.00	\$ 1,861.18	\$ 1,861.18
51900 Workermans Comp Insurance		2,034.00	2,034.00
51950 Employee Garnishments		126.30	126.30
Total 51000 Payroll Expenditures	\$ 0.00	\$ 32,596.99	\$ 32,596.99
52000 Advertising/Promotional		304.90	304.90
53000 Equipment		1,527.34	1,527.34
54000 Fundraising/Grants			0.00
54200 Summer Night Glow 5K		190.07	190.07
54700 Pizza For A Purpose		604.92	604.92
54800 Lip Sync Battle Fundraiser		31.61	31.61
Total 54000 Fundraising/Grants	\$ 0.00	\$ 826.60	\$ 826.60
55000 Insurance			0.00

55600 Professional Liability		3,369.00	3,369.00
Total 55000 Insurance	\$ 0.00	\$ 3,369.00	\$ 3,369.00
56000 Office Expenditures			0.00
56100 Copy Machine	155.56	396.59	552.15
56200 Miscellaneous		49.22	49.22
56300 Office Supplies		186.63	186.63
56400 Postage & Delivery		50.00	50.00
Total 56000 Office Expenditures	\$ 155.56	\$ 682.44	\$ 838.00
57000 Office/General Administrative Expenditures			0.00
57100 Accounting Fees			0.00
57150 Online Accounting Software Service		144.95	144.95
Total 57100 Accounting Fees	\$ 0.00	\$ 144.95	\$ 144.95
57160 QuickBooks Payments Fees		259.00	259.00
57400 Child Management Software		70.00	70.00
57600 License/Accreditation/Permit Fees		17.89	17.89
57960 Janitorial/Custodial		400.00	400.00
Total 57000 Office/General Administrative Expenditures	\$ 0.00	\$ 891.84	\$ 891.84
58000 Operating Supplies			0.00
58100 Classroom Consumables		101.86	101.86
58150 Center Consumables		337.41	337.41
58175 Paper Consumables		70.82	70.82
58200 Dining		2,670.07	2,670.07
58210 Birthday		13.84	13.84
Total 58200 Dining	\$ 0.00	\$ 2,683.91	\$ 2,683.91
58300 Pet		16.08	16.08
58400 Sanitizing		7.30	7.30
Total 58000 Operating Supplies	\$ 0.00	\$ 3,217.38	\$ 3,217.38
59000 Program Service Fees			0.00
Total 59100 First Steps	\$ 9,845.76	\$ 0.00	\$ 9,845.76
Total 59000 Program Service Fees	\$ 9,845.76	\$ 0.00	\$ 9,845.76
62000 Safety & Security		180.00	180.00
63000 Utilities			0.00
63100 Electric	230.51	537.85	768.36
63200 Internet	36.00	83.98	119.98
63300 Telephone	77.54	182.00	259.54
63400 Trash Service		114.99	114.99
63500 Water Softener		48.00	48.00
Total 63000 Utilities	\$ 344.05	\$ 966.82	\$ 1,310.87
65000 Other Expenditures			0.00
65200 Credit Card Misc. Charges		1,110.41	1,110.41
Total 65000 Other Expenditures	\$ 0.00	\$ 1,110.41	\$ 1,110.41
Total 50000 EXPENDITURES	\$ 10,345.37	\$ 45,673.72	\$ 56,019.09
Payroll Expenses			0.00
Company Contributions			0.00
Health Insurance		1,075.80	1,075.80
Total Company Contributions	\$ 0.00	\$ 1,075.80	\$ 1,075.80
Taxes		86.24	86.24
Total Payroll Expenses	\$ 0.00	\$ 1,162.04	\$ 1,162.04
Reimbursements		54.01	54.01
voided check		0.00	0.00
Total Expenditures	\$ 10,345.37	\$ 46,889.77	\$ 57,235.14
Net Operating Revenue	\$ 3,807.09	-\$ 7,609.90	-\$ 3,802.81
Net Revenue	\$ 3,807.09	-\$ 7,609.90	-\$ 3,802.81

**CHILDREN'S LEARNING CENTER**  
**Statement of Cash Flows**  
 January - February, 2019

	First Steps	Step Ahead	Not Specified	TOTAL
<b>OPERATING ACTIVITIES</b>				
Net Revenue	3,807.09	-7,609.90		-3,802.81
Adjustments to reconcile Net Revenue to Net Cash provided by operations:				0.00
Accounts Receivable (A/R)			-242.50	-242.50
Accounts Payable (A/P)			541.67	541.67
21000 CBOLO MasterCard -8027		-3,534.14	3,038.97	-495.17
21200 Kroger-DS1634 CLC		-2,031.59	2,622.65	591.06
22300 Payroll Liabilities:Federal Taxes (941/944)			-1,802.82	-1,802.82
22400 Payroll Liabilities:MO Income Tax			14.00	14.00
22500 Payroll Liabilities:MO Unemployment Tax			230.59	230.59
Direct Deposit Payable			-7,679.88	-7,679.88
Payroll Liabilities:Aflac			673.56	673.56
Payroll Liabilities:Alera			837.59	837.59
Payroll Liabilities:US Department of Education			63.15	63.15
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	\$ 0.00	-\$ 5,565.73	-\$ 1,703.02	-\$ 7,268.75
Net cash provided by operating activities	\$ 3,807.09	-\$ 13,175.63	-\$ 1,703.02	-\$ 11,071.56
Net cash increase for period	\$ 3,807.09	-\$ 13,175.63	-\$ 1,703.02	-\$ 11,071.56
Cash at beginning of period			29,070.50	29,070.50
Cash at end of period	\$ 3,807.09	-\$ 13,175.63	\$ 27,367.48	\$ 17,998.94

**CHILDREN'S LEARNING CENTER**  
**Statement of Financial Position**  
As of February 28, 2019

	Jan - Feb, 2019
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11000 CBOLO Checking	17,568.94
<b>Total Bank Accounts</b>	<b>\$ 17,568.94</b>
Accounts Receivable	
Accounts Receivable (A/R)	1,085.25
<b>Total Accounts Receivable</b>	<b>\$ 1,085.25</b>
Other Current Assets	
14000 Undeposited Funds	430.00
Cash Advance	700.00
Prepaid Expenses	7,971.74
Repayment	
Cash Advance Repayment	-700.00
<b>Total Repayment</b>	<b>-\$ 700.00</b>
<b>Total Other Current Assets</b>	<b>\$ 8,401.74</b>
<b>Total Current Assets</b>	<b>\$ 27,055.93</b>
<b>TOTAL ASSETS</b>	<b>\$ 27,055.93</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	541.67
<b>Total Accounts Payable</b>	<b>\$ 541.67</b>
Credit Cards	
21000 CBOLO MasterCard -8027	820.14
21200 Kroger-DS1634 CLC	1,254.28
<b>Total Credit Cards</b>	<b>\$ 2,074.42</b>
Other Current Liabilities	
22000 Payroll Liabilities	
22100 Anthem	2,191.63
22200 Childcare Tuition	3,141.44
22300 Federal Taxes (941/944)	-8,242.58
22400 MO Income Tax	-2,770.48
22500 MO Unemployment Tax	-560.37
22600 Primevest Financial	448.19
Aflac	5,980.85
Alera	6,595.60
Health Care (United HealthCare)	776.25
US Department of Education	842.00
<b>Total 22000 Payroll Liabilities</b>	<b>\$ 8,402.53</b>
Direct Deposit Payable	-7,879.88
<b>Total Other Current Liabilities</b>	<b>\$ 722.65</b>
<b>Total Current Liabilities</b>	<b>\$ 3,338.74</b>
<b>Total Liabilities</b>	<b>\$ 3,338.74</b>
Equity	
30000 Opening Balance Equity	13,816.12
Retained Earnings	13,703.88
Net Revenue	-3,802.81
<b>Total Equity</b>	<b>\$ 23,717.19</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 27,055.93</b>

**CHILDREN'S LEARNING CENTER**  
**A/R Aging Detail**  
As of February 28, 2019

	Date	Transaction Type	Num	Department	Due Date	Amount	Open Balance
<b>91 or more days past due</b>							
	05/01/2018	Pledge	1906		05/01/2018	100.00	12.50
	06/01/2018	Pledge	1914		06/01/2018	100.00	100.00
	06/11/2018	Pledge	1917		06/11/2018	130.00	130.00
	07/01/2018	Pledge	1923		07/01/2018	130.00	130.00
<b>Total for 91 or more days past due</b>						<b>\$ 460.00</b>	<b>\$ 372.50</b>
<b>31 - 60 days past due</b>							
	01/07/2019	Pledge	2000		01/07/2019	198.00	198.00
<b>Total for 31 - 60 days past due</b>						<b>\$ 198.00</b>	<b>\$ 198.00</b>
<b>1 - 30 days past due</b>							
	02/01/2019	Pledge	2012		02/01/2019	240.00	240.00
	02/01/2019	Pledge	2017		02/01/2019	600.00	283.50
	02/12/2019	Payment			02/12/2019	-180.00	-3.25
	02/25/2019	Payment			02/25/2019	-100.00	-5.50
<b>Total for 1 - 30 days past due</b>						<b>\$ 560.00</b>	<b>\$ 514.75</b>
<b>TOTAL</b>						<b>\$ 1,218.00</b>	<b>\$ 1,085.25</b>

# **LAI Monthly Report**



## Monthly Financial Reports

Lake Area Industries, Inc.

**FEBRUARY 28, 2019**



**Lake Area Industries, Inc.  
Balance Sheet Comparison**

	As of Feb 28, 2019	As of Feb 28, 2018 (PY)
<b>ASSETS</b>		
Current Assets		
Total Bank Accounts	270,544	164,390
Total Accounts Receivable	60,382	70,247
Other Current Assets		
ALLOWANCE FOR BAD DEBTS	0	(4,438)
Community Foundation of the Ozarks Agency Partner Account	1,009	
INVENTORY	10,207	9,070
Undeposited Funds	0	204
Total Other Current Assets	11,366	4,986
Total Current Assets	342,291	239,623
Fixed Assets		
ACCUMULATED DEPRECIATION	(703,458)	(743,949)
AUTO AND TRUCK	135,854	135,854
BUILDING	377,261	377,261
FURN & FIX ORIGINAL VALUE	19,284	19,284
GH RETAIL STORE	16,505	16,505
GREENHOUSE EQUIPMENT	0	10,341
GREENHOUSE FACILITY	0	145,872
LAND	33,324	33,324
LAND IMPROVEMENT	25,502	25,502
MACHINERY & EQUIPMENT	228,826	228,826
OFFICE EQUIPMENT	11,563	11,563
SHREDDING EQUIPMENT	45,572	45,572
Total Fixed Assets	190,231	305,954
Other Assets		
CURRENT CAPITAL IMPROVEMENT	96,029	0
SALES TAX BOND	1,060	1,060
UTILITY DEPOSITS	554	554
Total Other Assets	97,643	1,614
<b>TOTAL ASSETS</b>	<b>630,165</b>	<b>547,191</b>
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Total Accounts Payable	3,794	8,175
Total Credit Cards	0	55
Other Current Liabilities		
ACCRUED WAGES	0	0
AFLAC DEDUCTIONS PAYABLE	27	27
Gift Certificate Payable	363	195
Missouri Department of Revenue Payable	9	0
OAK STAR BANK LOAN-4096	9,079	48,786
Total Other Current Liabilities	9,478	49,009
Total Current Liabilities	13,272	57,239
Total Liabilities	13,272	57,239
Equity		
Unrestricted Net Assets	581,152	393,973
Net Income	35,742	95,980
Total Equity	616,894	489,952
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>630,165</b>	<b>547,191</b>

**Lake Area Industries, Inc.**  
**Profit and Loss**

	Feb 2019	Jan - Feb, 2019 (YTD)
<b>Income</b>		
CONTRACT PACKAGING	\$28,038	\$52,170
FOAM RECYCLING		\$6,661
SECURE DOCUMENT SHREDDING	\$1,931	\$6,737
<b>Total Income</b>	<b>\$29,969</b>	<b>\$65,568</b>
<b>Cost of Goods Sold</b>		
Cost of Goods Sold	\$5,809	\$6,731
SHIPPING AND DELIVERY		\$26
WAGES-EMPLOYEES	\$18,592	\$37,384
<b>Total Cost of Goods Sold</b>	<b>\$24,402</b>	<b>\$44,141</b>
<b>Gross Profit</b>	<b>\$5,567</b>	<b>\$21,427</b>
<b>Expenses</b>		
ALL OTHER EXPENSES	\$514	\$1,474
Bus Fare		\$100
EQUIP. PURCHASES & MAINTENANCE	\$1,829	\$4,213
INSURANCE	\$1,361	\$2,722
PAYROLL	\$14,396	\$26,587
PAYROLL EXP & BENEFITS	\$5,686	\$11,365
PROFESSIONAL SERVICES	\$981	\$2,064
SALES TAX		(\$1)
UTILITIES	\$2,437	\$4,551
<b>Total Expenses</b>	<b>\$27,205</b>	<b>\$53,074</b>
<b>Net Operating Income</b>	<b>(\$21,637)</b>	<b>(\$31,647)</b>
<b>Other Income</b>		
INTEREST INCOME	\$139	\$288
OTHER CONTRIBUTIONS	\$59	\$920
SB-40 REVENUE	\$10,912	\$29,805
STATE AID	\$14,193	\$36,376
<b>Total Other Income</b>	<b>\$25,303</b>	<b>\$67,389</b>
<b>Other Expenses</b>		
ALLOCATION NON OPERATING EXPENSES	\$0	\$0
<b>Total Other Expenses</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Other Income</b>	<b>\$25,303</b>	<b>\$67,389</b>
<b>Net Income</b>	<b>\$3,666</b>	<b>\$35,742</b>

## Lake Area Industries, Inc. Budget v Actuals

	Feb 2019			YTD		
	Actual	Budget	over Budget	Actual	Budget	over Budget
<b>Income</b>						
CONTRACT PACKAGING	28,038	19,244	8,794	52,170	34,466	17,704
FOAM RECYCLING		400	(400)	6,661	800	5,861
GREENHOUSE SALES		0	0	0	0	0
SECURE DOCUMENT SHREDDING	1,931	3,175	(1,244)	6,737	6,350	387
<b>Total Income</b>	<b>29,969</b>	<b>22,819</b>	<b>7,150</b>	<b>65,568</b>	<b>41,616</b>	<b>23,952</b>
<b>Cost of Goods Sold</b>						
Cost of Goods Sold	5,809	2,591	3,218	6,731	5,282	1,449
GG PLANTS & SUPPLIES		0	0	0	0	0
SHIPPING AND DELIVERY		0	0	26	0	26
WAGES-EMPLOYEES	18,592	23,159	(4,566)	37,384	43,132	(5,748)
<b>Total Cost of Goods Sold</b>	<b>24,402</b>	<b>25,750</b>	<b>(1,348)</b>	<b>44,141</b>	<b>48,414</b>	<b>(4,273)</b>
<b>Gross Profit</b>	<b>5,567</b>	<b>(2,931)</b>	<b>8,498</b>	<b>21,427</b>	<b>(6,797)</b>	<b>28,224</b>
<b>Expenses</b>						
ACCTG. & AUDIT FEES		0	0	0	0	0
ALL OTHER EXPENSES	514	2,115	(1,601)	1,474	4,172	(2,699)
Bus Fare		240	(240)	100	480	(380)
EQUIP. PURCHASES & MAINTENANCE	1,829	4,276	(2,447)	4,213	8,553	(4,340)
INSURANCE	1,361	1,402	(41)	2,722	2,804	(81)
NON MANUFACTURING SUPPLIES		0	0	0	9	(9)
PAYROLL	14,396	14,763	(367)	26,587	28,518	(1,931)
PAYROLL EXP & BENEFITS	5,686	6,487	(801)	11,365	12,770	(1,405)
PROFESSIONAL SERVICES	981	1,448	(467)	2,064	2,758	(694)
SALES TAX			0	(1)	0	(1)
UTILITIES	2,437	2,010	427	4,551	4,212	339
<b>Total Expenses</b>	<b>27,205</b>	<b>32,741</b>	<b>(5,537)</b>	<b>53,074</b>	<b>64,275</b>	<b>(11,201)</b>
<b>Net Operating Income</b>	<b>(21,637)</b>	<b>(35,672)</b>	<b>14,035</b>	<b>(31,647)</b>	<b>(71,073)</b>	<b>39,426</b>
<b>Other Income</b>						
INTEREST INCOME	139	12	127	288	23	265
OTHER CONTRIBUTIONS	59		59	920	0	920
SB-40 REVENUE	10,912	16,519	(5,607)	29,805	31,228	(1,423)
STATE AID	14,193	18,702	(4,509)	36,376	35,129	1,247
<b>Total Other Income</b>	<b>25,303</b>	<b>35,233</b>	<b>(9,929)</b>	<b>67,389</b>	<b>66,379</b>	<b>1,010</b>
<b>Other Expenses</b>						
ALLOCATION NON OPERATING EXPENSES	0	(337)	337	0	(674)	674
<b>Total Other Expenses</b>	<b>0</b>	<b>(337)</b>	<b>337</b>	<b>0</b>	<b>(674)</b>	<b>674</b>
<b>Net Other Income</b>	<b>25,303</b>	<b>35,570</b>	<b>(10,267)</b>	<b>67,389</b>	<b>67,054</b>	<b>335</b>
<b>Net Income</b>	<b>3,666</b>	<b>(102)</b>	<b>3,768</b>	<b>35,742</b>	<b>(4,019)</b>	<b>39,761</b>

**Lake Area Industries, Inc.**  
**Statement of Cash Flows**  
February 2019

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	\$3,666
Adjustments to reconcile Net Income to Net Cash provided by operations:	
ACCOUNTS RECEIVABLE	\$9,119
INVENTORY:RAW MATERIAL INVENTORY	\$3,666
PETTY CASH	\$0
Accounts Payable	(\$590)
CBOLO CC - 5229 Kevin	\$0
CBOLO CC - 5237 Natalie	\$0
AFLAC DEDUCTIONS PAYABLE	\$0
OAK STAR BANK LOAN-4096	(\$6,132)
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	\$6,062
Net cash provided by operating activities	\$9,728
<b>INVESTING ACTIVITIES</b>	
CURRENT CAPITAL IMPROVEMENT	(\$15,164)
Net cash provided by investing activities	(\$15,164)
Net cash increase for period	(\$5,435)
Cash at beginning of period	\$275,979
Cash at end of period	\$270,544

<b>Lake Area Industries, Inc.</b>						
<b>A/R Aging Summary</b>						
As of February 28, 2019						
	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
<b>TOTAL</b>	38,944	21,637	50	65	(314)	60,382

<b>Lake Area Industries, Inc.</b>						
<b>A/P Aging Summary</b>						
As of February 28, 2019						
	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
<b>TOTAL</b>	\$2,413	\$1,403	\$0	\$0	(\$23)	\$3,794

**Lake Area Industries, Inc.**  
**Statement of Cash Flows**  
January - February, 2019

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	35,742
Adjustments to reconcile Net Income to Net Cash provided by operations:	
ACCOUNTS RECEIVABLE	11,090
INVENTORY:RAW MATERIAL INVENTORY	3,608
PETTY CASH	0
Accounts Payable	794
CBOLO CC - 5203 Lillie	0
CBOLO CC - 5229 Kevin	0
CBOLO CC - 5237 Natalie	0
ACCRUED WAGES	(5,654)
AFLAC DEDUCTIONS PAYABLE	0
Gift Certificate Payable	250
OAK STAR BANK LOAN-4096	(7,360)
SALES TAX PAYABLE	(72)
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	2,655
Net cash provided by operating activities	38,397
<b>INVESTING ACTIVITIES</b>	
CURRENT CAPITAL IMPROVEMENT	(16,850)
Net cash provided by investing activities	(16,850)
Net cash increase for period	21,548
Cash at beginning of period	248,996
Cash at end of period	270,544

# Support Coordination Report

February 2019

# Client Caseloads

- Number of Caseloads as of February 28<sup>th</sup>, 2019: 350
- Budgeted Number of Caseloads: 350
- Pending Number of New Intakes: 8
- Medicaid Eligibility: 85.14%

## Caseload Counts

Shellie Andrews - 29  
Cynthia Brown - 36  
Lori Cornwell - 31  
Linda Gifford - 33  
Ryan Johnson - 33  
Jennifer Lyons - 34  
Annie Meyer – 30  
Lisa Patrick – 30  
Mary Petersen – 32  
Jami Weisenborn - 33  
Nicole Whittle - 29

**CARF Report  
Medicaid Eligible  
Clients**



# Outcome Measurement Report



## TCM 2018

### [Consumer Forms \(My support Coordinator made a difference in my life \(1\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	18	0	1	100.00 %
<b>Total</b>	18	0	1	100.00 %
<b>Goal</b>				<b>80 %</b>

### [Consumer Forms \(I received information about exploitation, personal protection and risk reduction \(2\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	18	1	0	94.74 %
<b>Total</b>	18	1	0	94.74 %
<b>Goal</b>				<b>100 %</b>

### [TCM: % of the time new consumers will be contacted by their Support Coordinator \(SC\) within 5 business days of their eligibility determination \(3\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	4	0	0	100.00 %
<b>Total</b>	4	0	0	100.00 %
<b>Goal</b>				<b>100 %</b>

### [TCM: Planning meeting is held within 30 days of eligibility date \(4\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	4	0	0	100.00 %
<b>Total</b>	4	0	0	100.00 %
<b>Goal</b>				<b>100 %</b>

# Outcome Measurement Report



[TCM: All ISPs will be submitted to RRO/guardian 21 days prior to implementation date \(5\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	19	16	0	54.29 %
<b>Total</b>	19	16	0	54.29 %
<b>Goal</b>				<b>95 %</b>

[TCM: % of Quarterly Reports met \(6\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	100	7	0	93.46 %
<b>Total</b>	100	7	0	93.46 %
<b>Goal</b>				<b>95 %</b>

[Consumer Forms \(TCM: % of individuals that stated "My Support Coordinator is available throughout the year when needed" \(7\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	19	0	0	100.00 %
<b>Total</b>	19	0	0	100.00 %
<b>Goal</b>				<b>90 %</b>

[Consumer Forms \(Support Coordinators see their clients frequently enough \(8\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	18	0	1	100.00 %
<b>Total</b>	18	0	1	100.00 %
<b>Goal</b>				<b>90 %</b>

## Outcome Measurement Report



### Consumer Forms (I am satisfied with the services provided by my Support Coordinator and agency staff (9))

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Percentage</b>
Targeted Case Management	18	1	0	94.74 %
<b>Total</b>	18	1	0	94.74 %
<b>Goal</b>				<b>90 %</b>

### Consumer Forms (I contributed to the development of my plan (10))

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Percentage</b>
Targeted Case Management	18	0	1	100.00 %
<b>Total</b>	18	0	1	100.00 %
<b>Goal</b>				<b>100 %</b>

### TCM: CCDDR will have an annual review of administrative policies and plans. (11)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Percentage</b>
Targeted Case Management	0	0	0	-
<b>Total</b>	0	0	0	-
<b>Goal</b>				<b>100 %</b>

**CARF Report  
Medicaid Ineligible  
Clients**

# Outcome Measurement Report



## TCM 2018

### [Consumer Forms \(My support Coordinator made a difference in my life \(1\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>80 %</b>

### [Consumer Forms \(I received information about exploitation, personal protection and risk reduction \(2\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>100 %</b>

### [TCM: % of the time new consumers will be contacted by their Support Coordinator \(SC\) within 5 business days of their eligibility determination \(3\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>100 %</b>

### [TCM: Planning meeting is held within 30 days of eligibility date \(4\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>100 %</b>

# Outcome Measurement Report



[TCM: All ISPs will be submitted to RRO/guardian 21 days prior to implementation date \(5\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	4	1	0	80.00 %
<b>Total</b>	4	1	0	80.00 %
<b>Goal</b>				<b>95 %</b>

[TCM: % of Quarterly Reports met \(6\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	18	0	0	100.00 %
<b>Total</b>	18	0	0	100.00 %
<b>Goal</b>				<b>95 %</b>

[Consumer Forms \(TCM: % of individuals that stated "My Support Coordinator is available throughout the year when needed" \(7\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>90 %</b>

[Consumer Forms \(Support Coordinators see their clients frequently enough \(8\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>90 %</b>

# Outcome Measurement Report



[Consumer Forms \(I am satisfied with the services provided by my Support Coordinator and agency staff \(9\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>90 %</b>

[Consumer Forms \(I contributed to the development of my plan \(10\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	2	0	0	100.00 %
<b>Total</b>	2	0	0	100.00 %
<b>Goal</b>				<b>100 %</b>

[TCM: CCDDR will have an annual review of administrative policies and plans. \(11\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

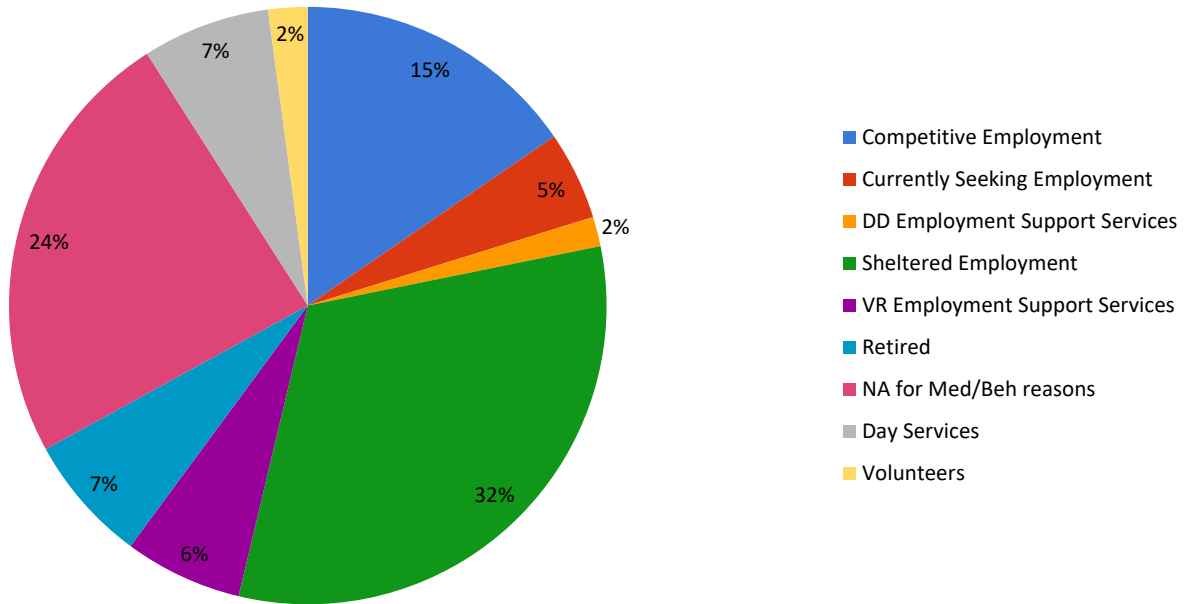
	Yes	No	NA	Percentage
CCDDR	0	0	0	-
<b>Total</b>	0	0	0	-
<b>Goal</b>				<b>100 %</b>

# **Employment Report**



SC name	Competitive Employment	Currently Seeking Employment	DD Employment Support Services	Sheltered Employment	VR Employment Support Services	Retired	NA for Med/Beh reasons	Day Services	Volunteers
<b>Agency Adults</b>	29	9	3	60	12	13	45	13	4
Andrews	3	2	3	3	0	2	2	1	0
Brown	3	1	0	3	2	1	3	1	0
Lyon	2	0	0	9	0	2	4	3	1
Cornwell	4	0	0	6	2	0	7	3	0
Gifford	6	1	0	2	0	1	1	0	0
Patrick	3	0	0	8	2	1	7	0	0
Peterson	1	1	0	8	1	0	2	3	0
Johnson	2	1	0	7	3	2	5	0	2
Weisenborn	1	2	0	3	0	3	1	0	0
Meyer	3	0	0	11	0	1	13	1	1
Whittle	1	1	0	0	2	0	0	1	0

**CCDDR Adults employment status as of 2/28/2019**

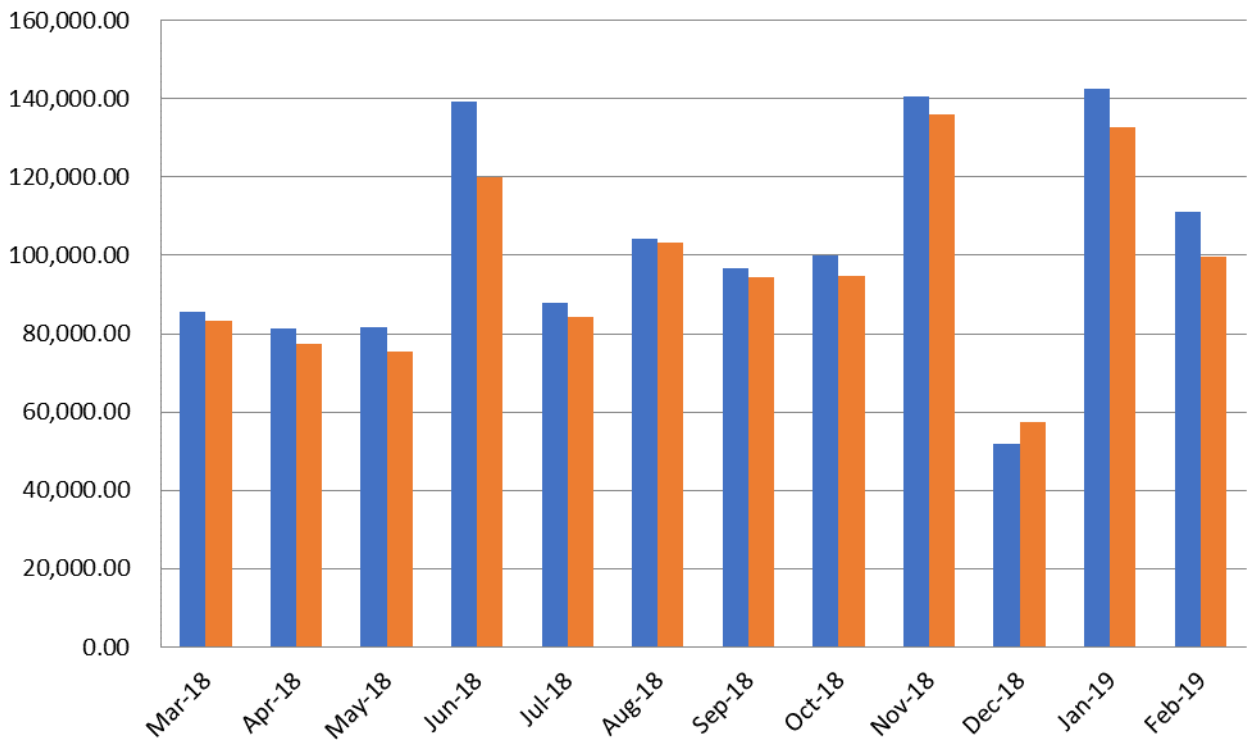


Agency Economic  
Report  
(Unaudited)

February 2019

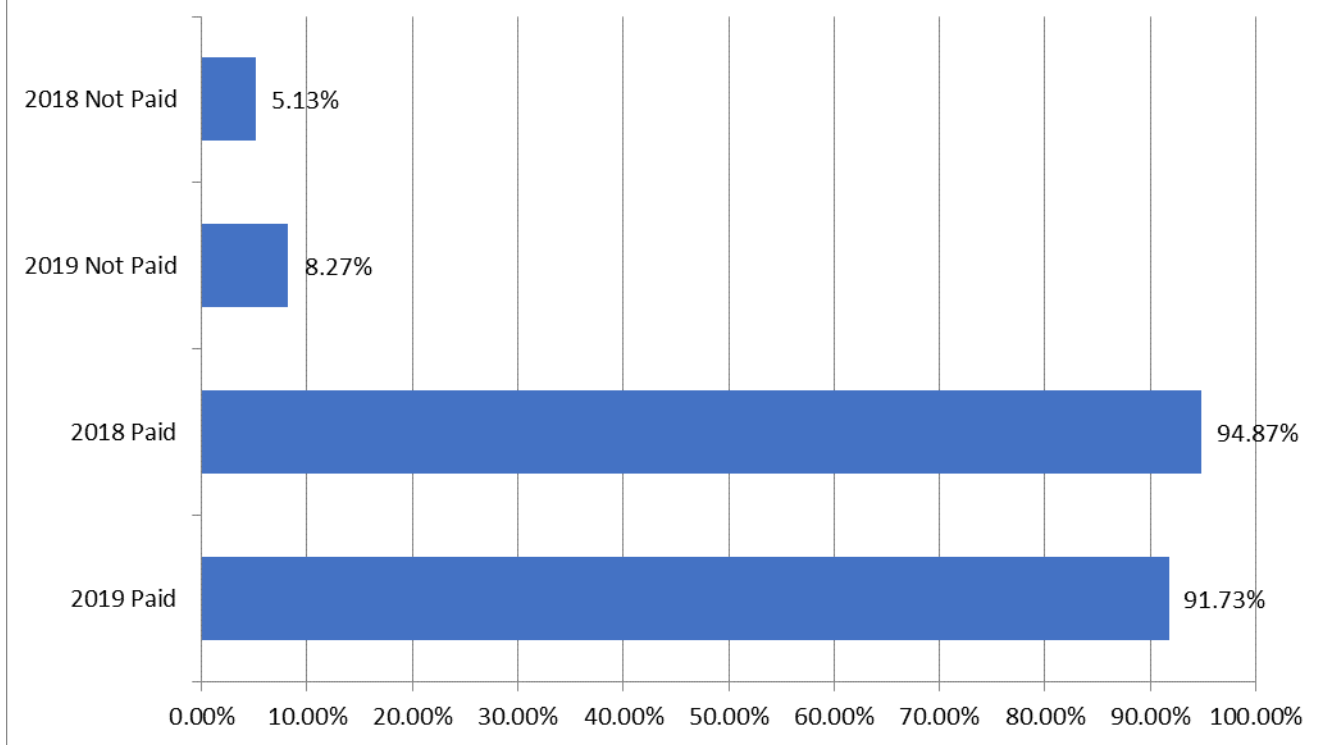
## Targeted Case Management Income

### TCM Billed vs TCM Payment Received



	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19
Total Payable Billed	85,527.36	81,293.76	81,708.48	139,397.76	87,739.20	104,129.28	96,707.52	99,973.44	140,711.04	51,744.96	142,387.20	111,049.92
Total Payment Received	83,445.12	77,284.80	75,280.32	120,113.28	84,162.24	103,170.24	94,383.36	94,728.96	136,010.88	57,360.96	132,736.32	99,748.80

### 2019 vs 2018 Percentage Comparison Medicaid Billed vs Medicaid Paid



## Budget vs. Actuals: FY 2019 - FY19 P&L Departments

February 2019

	SB 40 Tax			Services		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>Income</b>						
<b>4000 SB 40 Tax Income</b>	18,743	21,091	(2,348)			0
<b>4500 Services Income</b>			0	118,087	101,647	16,440
<b>Total Income</b>	<b>18,743</b>	<b>21,091</b>	<b>(2,348)</b>	<b>118,087</b>	<b>101,647</b>	<b>16,440</b>
<b>Gross Profit</b>	<b>18,743</b>	<b>21,091</b>	<b>(2,348)</b>	<b>118,087</b>	<b>101,647</b>	<b>16,440</b>
<b>Expenses</b>						
<b>5000 Payroll &amp; Benefits</b>			0	85,355	92,851	(7,496)
<b>5100 Repairs &amp; Maintenance</b>			0	514	994	(480)
<b>5500 Contracted Business Services</b>			0	4,074	5,768	(1,694)
<b>5600 Presentations/Public Meetings</b>			0	820	474	346
<b>5700 Office Expenses</b>			0	3,286	2,588	698
<b>5800 Other General &amp; Administrative</b>			0	828	2,048	(1,221)
<b>5900 Utilities</b>			0	915	1,065	(150)
<b>6100 Insurance</b>			0	1,399	1,460	(61)
<b>6700 Partnership for Hope</b>	745	2,000	(1,255)			0
<b>6900 Direct Services</b>	18,300	11,126	7,174			0
<b>7100 Housing Programs</b>	10,445	10,210	235			0
<b>7200 CLC</b>	14,526	15,050	(524)			0
<b>7300 Sheltered Employment Programs</b>	21,258	22,000	(742)			0
<b>7600 Community Resources</b>		1,302	(1,302)		0	0
<b>7900 Special/Additional Needs</b>	6,423	7,789	(1,366)			0
<b>Total Expenses</b>	<b>71,696</b>	<b>69,477</b>	<b>2,219</b>	<b>97,191</b>	<b>107,248</b>	<b>(10,057)</b>
<b>Net Operating Income</b>	<b>(52,954)</b>	<b>(48,386)</b>	<b>(4,568)</b>	<b>20,897</b>	<b>(5,601)</b>	<b>26,498</b>
<b>Other Expenses</b>						
<b>8500 Depreciation</b>			0	2,650	2,800	(150)
<b>Total Other Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,650</b>	<b>2,800</b>	<b>(150)</b>
<b>Net Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,650)</b>	<b>(2,800)</b>	<b>150</b>
<b>Net Income</b>	<b>(52,954)</b>	<b>(48,386)</b>	<b>(4,568)</b>	<b>18,247</b>	<b>(8,401)</b>	<b>26,648</b>

### Budget Variance Report

Total Income: During February of 2019, SB 40 Tax Revenues were lower than projected, and Services Program income was higher than projected. CCDDR recently filled one Support Coordinator vacancy and added a new Support Coordination due to caseload growth.

Total Expenses: During February of 2019, overall SB 40 Tax program expenses were lower than budgeted expectations. Transitional Housing expenses were slightly higher due to emergency shelter needs for multiple clients, and Support Coordination billing for individuals not Medicaid eligible were slightly higher than budgeted. Services Program expenses were lower than budgeted expectations in all categories except Presentations/Public Meeting and Office expenses. The CCDDR postage meter was filled to accommodate several weeks of mailings (Office), and three RFP's were publicly advertised for multiple days in various newspapers per State statute and CCDDR policy (Presentations/Public Meetings).

## Budget vs. Actuals: FY 2019 - FY19 P&L Departments

January - February, 2019

	SB 40 Tax			Services		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>Income</b>						
<b>4000 SB 40 Tax Income</b>	882,876	851,422	31,454			0
<b>4500 Services Income</b>			0	272,866	253,868	18,998
<b>Total Income</b>	<b>882,876</b>	<b>851,422</b>	<b>31,454</b>	<b>272,866</b>	<b>253,868</b>	<b>18,998</b>
<b>Gross Profit</b>	<b>882,876</b>	<b>851,422</b>	<b>31,454</b>	<b>272,866</b>	<b>253,868</b>	<b>18,998</b>
<b>Expenses</b>						
<b>5000 Payroll &amp; Benefits</b>			0	172,404	185,702	(13,298)
<b>5100 Repairs &amp; Maintenance</b>			0	1,127	1,985	(858)
<b>5500 Contracted Business Services</b>			0	8,038	12,476	(4,438)
<b>5600 Presentations/Public Meetings</b>			0	1,000	944	56
<b>5700 Office Expenses</b>			0	4,693	5,174	(481)
<b>5800 Other General &amp; Administrative</b>			0	7,276	4,354	2,922
<b>5900 Utilities</b>			0	2,209	2,128	81
<b>6100 Insurance</b>			0	2,798	2,920	(122)
<b>6700 Partnership for Hope</b>	745	2,000	(1,255)			0
<b>6900 Direct Services</b>	38,949	27,815	11,134			0
<b>7100 Housing Programs</b>	19,368	20,425	(1,057)			0
<b>7200 CLC</b>	27,408	30,100	(2,692)			0
<b>7300 Sheltered Employment Programs</b>	38,469	44,000	(5,531)			0
<b>7600 Community Resources</b>		2,604	(2,604)		0	0
<b>7900 Special/Additional Needs</b>	12,604	15,561	(2,957)			0
<b>Total Expenses</b>	<b>137,543</b>	<b>142,505</b>	<b>(4,962)</b>	<b>199,545</b>	<b>215,683</b>	<b>(16,138)</b>
<b>Net Operating Income</b>	<b>745,333</b>	<b>708,917</b>	<b>36,416</b>	<b>73,321</b>	<b>38,185</b>	<b>35,136</b>
<b>Other Expenses</b>						
<b>8500 Depreciation</b>			0	5,299	5,600	(301)
<b>Total Other Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,299</b>	<b>5,600</b>	<b>(301)</b>
<b>Net Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,299)</b>	<b>(5,600)</b>	<b>301</b>
<b>Net Income</b>	<b>745,333</b>	<b>708,917</b>	<b>36,416</b>	<b>68,021</b>	<b>32,585</b>	<b>35,436</b>

### Budget Variance Report

Total Income: As of February 2019, YTD SB 40 Tax Revenues were higher than projected, and Services Program income was slightly higher than projected. CCDDR recently filled one Support Coordinator vacancy and added a new Support Coordination due to caseload growth.

Total Expenses: As of February 2019, YTD overall SB 40 Tax program expenses were lower than budgeted expectations. Support Coordination billing for individuals not Medicaid eligible were slightly higher than budgeted. Services Program expenses were lower than budgeted expectations in all categories except Other General & Administrative, Presentation/Public Meetings, and Utilities expenses. The MACDDS annual membership dues were paid in January but are not budgeted until March (Other G&A), reimbursement form OATS for Keystone utility usage in February had not yet been received by February month-end close-out (Utilities), and three RFP's were publicly advertised for multiple days in various newspapers per State statute and CCDDR policy (Presentations/Public Meetings).

# Balance Sheet

As of February 28, 2019

	SB 40 Tax	Services
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
<b>1000 Bank Accounts</b>		
<b>1005 SB 40 Tax Bank Accounts</b>		
1010 SB 40 Tax Account (County Tax Funds) - First Nat'l Bank	0	0
1015 SB 40 Tax Reserve Account (County Tax Funds) - Central Bank	229	
1020 SB 40 Tax Certificate of Deposit	0	
1025 SB 40 Tax - Bank of Sullivan	1,199,983	
1030 SB 40 Tax Reserve - Bank of Sullivan	0	
<b>Total 1005 SB 40 Tax Bank Accounts</b>	<b>1,200,212</b>	<b>0</b>
<b>1050 Services Bank Accounts</b>		
1055 Services Account - Oak Star Bank (Formerly 1st Nat'l Bank)	0	10,691
1060 Services Certificate of Deposit		0
1075 Services Account - Bank of Sullivan		254,289
<b>Total 1050 Services Bank Accounts</b>	<b>0</b>	<b>264,979</b>
<b>Total 1000 Bank Accounts</b>	<b>1,200,212</b>	<b>264,979</b>
<b>Total Bank Accounts</b>		
	<b>1,200,212</b>	<b>264,979</b>
<b>Accounts Receivable</b>		
<b>1200 Services</b>		
1210 Medicaid Direct Service		52,315
1215 Non-Medicaid Direct Service		38,949
<b>Total 1200 Services</b>	<b>0</b>	<b>91,264</b>
<b>1300 Property Taxes</b>		
1310 Property Tax Receivable	1,052,414	
1315 Allowance for Doubtful Accounts	(8,876)	
<b>Total 1300 Property Taxes</b>	<b>1,041,884</b>	<b>0</b>
1350 Allowance for Doubtful Accounts	(5,666)	
<b>Total Accounts Receivable</b>	<b>1,036,217</b>	<b>91,264</b>
<b>Other Current Assets</b>		
1389 BANK ERROR Claim Confirmations (A/R)	0	0
1399 TCM Remittance Advices (In-Transit Payments)	0	0
<b>1400 Other Current Assets</b>		
1410 Other Deposits	0	
1430 Deferred Outflows Related to Pensions		64,400
1435 Net Pension Asset (Liability)		(22,041)
<b>Total 1400 Other Current Assets</b>	<b>0</b>	<b>42,359</b>
<b>1450 Prepaid Expenses</b>		
1455 Prepaid-Insurance	0	15,554
<b>Total 1450 Prepaid Expenses</b>	<b>0</b>	<b>15,554</b>

<b>Total Other Current Assets</b>	<b>0</b>	<b>57,913</b>
<b>Total Current Assets</b>	<b>2,236,429</b>	<b>414,156</b>
<b>Fixed Assets</b>		
<b>1500 Fixed Assets</b>		
1510 100 Third Street Land		47,400
1511 Keystone Land		14,000
1520 100 Third Street Building		431,091
1521 Keystone		163,498
1525 Accumulated Depreciation - 100 Third Street		(147,662)
1526 Accumulated Depreciation - Keystone		(20,160)
1530 100 Third Street Remodeling		131,326
1531 Keystone Remodeling		94,987
1535 Acc Dep - Remodeling - 100 Third Street		(52,768)
1536 Acc Dep - Remodeling - Keystone		(5,560)
1540 Equipment		53,013
1545 Accumulated Depreciation - Equipment		(34,711)
1550 Vehicles		6,740
1555 Accumulated Depreciation - Vehicles		(6,740)
<b>Total 1500 Fixed Assets</b>	<b>0</b>	<b>674,454</b>
<b>Total Fixed Assets</b>	<b>0</b>	<b>674,454</b>
<b>TOTAL ASSETS</b>	<b>2,236,429</b>	<b>1,088,610</b>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
1900 Accounts Payable	6,864	1,846
<b>Total Accounts Payable</b>	<b>6,864</b>	<b>1,846</b>
<b>Other Current Liabilities</b>		
<b>2000 Current Liabilities</b>		
2005 Accrued Accounts Payable	0	0
2006 DMH Payable	0	
2007 Non-Medicaid Payable	38,949	
2010 Accrued Payroll Expense	0	0
2015 Accrued Compensated Absences	0	0
2025 Prepaid Services	0	
2030 Deposits	0	0
2050 Prepaid Tax Revenue	0	
2055 Deferred Inflows - Property Taxes	923,939	
2060 Payroll Tax Payable		0
2061 Federal W / H Tax Payable	0	0
2062 Social Security Tax Payable	0	0
2063 Medicare Tax Payable	0	0
2064 MO State W / H Tax Payable	0	1,885
<b>Total 2060 Payroll Tax Payable</b>	<b>0</b>	<b>1,885</b>
<b>2070 Payroll Clearing</b>		
2071 AFLAC Pre-tax W / H	0	1,103
2072 AFLAC Post-tax W / H	0	139



2073 Vision Insurance W / H	0	(120)
2074 Health Insurance W / H	0	28
2075 Dental Insurance W / H	0	(151)
2076 Savings W / H		0
2078 Misc W / H		0
2079 Other W / H		0
<b>Total 2070 Payroll Clearing</b>	<b>0</b>	<b>999</b>
<b>2090 Deferred Inflows</b>		1,595
<b>Total 2000 Current Liabilities</b>	<b>962,888</b>	<b>4,479</b>
<b>Total Other Current Liabilities</b>	<b>962,888</b>	<b>4,479</b>
<b>Total Current Liabilities</b>	<b>969,752</b>	<b>6,325</b>
<b>Total Liabilities</b>	<b>969,752</b>	<b>6,325</b>
<b>Equity</b>		
<b>3000 Restricted SB 40 Tax Fund Balances</b>		
3001 Operational	0	
3005 Operational Reserves	233,296	
3010 Transportation	48,970	
3015 New Programs	0	
3030 Special Needs	0	
3040 Sheltered Workshop	96,085	
3045 Traditional Medicaid Match	0	
3050 Partnership for Hope Match	(560)	
3055 Building/Remodeling/Expansion	0	
3065 Legal	0	
3070 TCM	30,071	
3075 Community Resource	0	
<b>Total 3000 Restricted SB 40 Tax Fund Balances</b>	<b>407,863</b>	<b>0</b>
<b>3500 Restricted Services Fund Balances</b>		
3501 Operational		27,314
3505 Operational Reserves		200,000
3510 Transportation		0
3515 New Programs		0
3530 Special Needs		0
3550 Partnership for Hope Match		0
3555 Building/Remodeling/Expansion		42,936
3560 Sponsorships		0
3565 Legal		0
3575 Community Resources		5,000
3599 Other		674,454
<b>Total 3500 Restricted Services Fund Balances</b>	<b>0</b>	<b>949,704</b>
<b>3900 Unrestricted Fund Balances</b>	<b>1,204</b>	<b>2</b>
<b>3950 Prior Period Adjustment</b>	<b>0</b>	<b>0</b>
<b>3999 Clearing Account</b>	<b>126,576</b>	<b>50,260</b>
<b>Net Income</b>	<b>745,333</b>	<b>68,021</b>
<b>Total Equity</b>	<b>1,280,975</b>	<b>1,067,987</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>2,250,727</b>	<b>1,074,312</b>

## Statement of Cash Flows

February 2019

	SB 40 Tax	Services
<b>OPERATING ACTIVITIES</b>		
Net Income	(52,954)	18,247
Adjustments to reconcile Net Income to Net Cash provided by operations:		
1210 Services:Medicaid Direct Service		1,305
1215 Services:Non-Medicaid Direct Service		(18,300)
1455 Prepaid Expenses:Prepaid-Insurance		2,181
1525 Fixed Assets:Accumulated Depreciation - 100 Third Street		898
1526 Fixed Assets:Accumulated Depreciation - Keystone		341
1535 Fixed Assets:Acc Dep - Remodeling - 100 Third Street		550
1536 Fixed Assets:Acc Dep - Remodeling - Keystone		386
1545 Fixed Assets:Accumulated Depreciation - Equipment		475
1900 Accounts Payable	2,370	(2,555)
2007 Current Liabilities:Non-Medicaid Payable	18,300	
2061 Current Liabilities:Payroll Tax Payable:Federal W / H Tax Payable		0
2062 Current Liabilities:Payroll Tax Payable:Social Security Tax Payable		0
2063 Current Liabilities:Payroll Tax Payable:Medicare Tax Payable		0
2064 Current Liabilities:Payroll Tax Payable:MO State W / H Tax Payable		(48)
2071 Current Liabilities:Payroll Clearing:AFLAC Pre-tax W / H		737
2072 Current Liabilities:Payroll Clearing:AFLAC Post-tax W / H		140
2073 Current Liabilities:Payroll Clearing:Vision Insurance W / H		(9)
2075 Current Liabilities:Payroll Clearing:Dental Insurance W / H		(36)
2076 Current Liabilities:Payroll Clearing:Savings W / H		0
2078 Current Liabilities:Payroll Clearing:Misc W / H		(100)
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>20,669</b>	<b>(14,035)</b>
<b>Net cash provided by operating activities</b>	<b>(32,285)</b>	<b>4,212</b>
<b>FINANCING ACTIVITIES</b>		
3050 Restricted SB 40 Tax Fund Balances:Partnership for Hope Match	(4,233)	
3599 Restricted Services Fund Balances:Other		(2,650)
3999 Clearing Account		2,650
<b>Net cash provided by financing activities</b>	<b>(4,233)</b>	<b>0</b>
<b>Net cash increase for period</b>	<b>(36,518)</b>	<b>4,212</b>
<b>Cash at beginning of period</b>	<b>1,236,730</b>	<b>260,767</b>
<b>Cash at end of period</b>	<b>1,200,212</b>	<b>264,979</b>

## Statement of Cash Flows

January - February, 2019

	SB 40 Tax	Services
<b>OPERATING ACTIVITIES</b>		
Net Income	745,333	68,021

<b>Adjustments to reconcile Net Income to Net Cash provided by operations:</b>		
1210 Services:Medicaid Direct Service		5,046
1215 Services:Non-Medicaid Direct Service		(16,278)
1455 Prepaid Expenses:Prepaid-Insurance		4,002
1525 Fixed Assets:Accumulated Depreciation - 100 Third Street		1,796
1526 Fixed Assets:Accumulated Depreciation - Keystone		681
1535 Fixed Assets:Acc Dep - Remodeling - 100 Third Street		1,099
1536 Fixed Assets:Acc Dep - Remodeling - Keystone		772
1545 Fixed Assets:Accumulated Depreciation - Equipment		951
1900 Accounts Payable	(4,559)	(11,855)
2007 Current Liabilities:Non-Medicaid Payable	16,278	
2050 Current Liabilities:Prepaid Tax Revenue	(126,447)	
2061 Current Liabilities:Payroll Tax Payable:Federal W / H Tax Payable		0
2062 Current Liabilities:Payroll Tax Payable:Social Security Tax Payable		0
2063 Current Liabilities:Payroll Tax Payable:Medicare Tax Payable		0
2064 Current Liabilities:Payroll Tax Payable:MO State W / H Tax Payable		(159)
2071 Current Liabilities:Payroll Clearing:AFLAC Pre-tax W / H		(123)
2072 Current Liabilities:Payroll Clearing:AFLAC Post-tax W / H		(23)
2073 Current Liabilities:Payroll Clearing:Vision Insurance W / H		(17)
2075 Current Liabilities:Payroll Clearing:Dental Insurance W / H		(71)
2076 Current Liabilities:Payroll Clearing:Savings W / H		0
2078 Current Liabilities:Payroll Clearing:Misc W / H		171
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>(114,728)</b>	<b>(14,007)</b>
<b>Net cash provided by operating activities</b>	<b>630,605</b>	<b>54,015</b>
<b>INVESTING ACTIVITIES</b>		
1530 Fixed Assets:100 Third Street Remodeling		(5,200)
1540 Fixed Assets:Equipment		(1,526)
<b>Net cash provided by investing activities</b>	<b>0</b>	<b>(6,726)</b>
<b>FINANCING ACTIVITIES</b>		
3005 Restricted SB 40 Tax Fund Balances:Operational Reserves	3,980	
3010 Restricted SB 40 Tax Fund Balances:Transportation	43,483	
3015 Restricted SB 40 Tax Fund Balances:New Programs	(10,030)	
3040 Restricted SB 40 Tax Fund Balances:Sheltered Workshop	46,489	
3050 Restricted SB 40 Tax Fund Balances:Partnership for Hope Match	(5,161)	
3070 Restricted SB 40 Tax Fund Balances:TCM	30,071	
3501 Restricted Services Fund Balances:Operational		27,314
3555 Restricted Services Fund Balances:Building/Remodeling/Expansion		26,944
3565 Restricted Services Fund Balances:Legal		(6,166)
3575 Restricted Services Fund Balances:Community Resources		5,000
3599 Restricted Services Fund Balances:Other		1,426
3900 Unrestricted Fund Balances	(152,167)	33,426
3999 Clearing Account	34,775	(87,945)
<b>Net cash provided by financing activities</b>	<b>(8,560)</b>	<b>0</b>
<b>Net cash increase for period</b>	<b>622,045</b>	<b>47,289</b>
<b>Cash at beginning of period</b>	<b>578,167</b>	<b>217,690</b>
<b>Cash at end of period</b>	<b>1,200,212</b>	<b>264,979</b>

# Check Detail

February 2019

SB 40 Tax - Bank of Sullivan

Date	Transaction Type	Num	Name	Amount
02/01/2019	Bill Payment (Check)	5154	OATS, Inc.	(4,369.00)
02/01/2019	Bill Payment (Check)	5155	Missouri Ozarks Community Action, Inc.	(375.00)
02/06/2019	Bill Payment (Check)	5156	Revelation Construction & Development, LLC	(737.00)
02/07/2019	Bill Payment (Check)	5157	Lake Area Industries	(15,196.78)
02/07/2019	Bill Payment (Check)	5158	Childrens Learning Center	(14,526.22)
02/08/2019	Bill Payment (Check)	5159	DMH Local Tax Matching Fund	(4,978.16)
02/12/2019	Bill Payment (Check)	5160	MO HealthNet	(40.00)
02/12/2019	Bill Payment (Check)	5161	MO HealthNet	(40.00)
02/12/2019	Bill Payment (Check)	5162	MO HealthNet	(238.00)
02/12/2019	Bill Payment (Check)	5163	MO HealthNet	(299.00)
02/12/2019	Bill Payment (Check)	5164	MO HealthNet	(552.00)
02/18/2019	Bill Payment (Check)	5165	MO HealthNet	(60.00)
02/18/2019	Bill Payment (Check)	5166	Brookview Apartments of Camdenton	(100.00)
02/18/2019	Bill Payment (Check)	5167	Camden Manors, Inc.	(100.00)
02/18/2019	Bill Payment (Check)	5168	Camdenton Apartments dba Lauren's Place	(100.00)
02/18/2019	Bill Payment (Check)	5169	David A Schlenfort	(317.00)
02/18/2019	Bill Payment (Check)	5170	Glen Donnach, LLC	(100.00)
02/18/2019	Bill Payment (Check)	5171	James D Cramer	(316.00)
02/18/2019	Bill Payment (Check)	5172	Kyle LaBrue	(866.00)
02/18/2019	Bill Payment (Check)	5173	Maryann VanCleave	(846.00)
02/18/2019	Bill Payment (Check)	5174	Revelation Construction & Development, LLC	(105.00)
02/18/2019	Bill Payment (Check)	5175	Steve Weisenfelder	(678.00)
02/18/2019	Bill Payment (Check)	5176	Twenter Properties	(100.00)
02/18/2019	Bill Payment (Check)	5177	MO HealthNet	(152.00)
02/18/2019	Bill Payment (Check)	5178	Brookview Apartments of Camdenton	(100.00)
02/18/2019	Bill Payment (Check)	5179	Camden Manors, Inc.	(100.00)
02/18/2019	Bill Payment (Check)	5180	Camdenton Apartments dba Lauren's Place	(264.00)
02/18/2019	Bill Payment (Check)	5181	David A Schlenfort	(678.00)
02/18/2019	Bill Payment (Check)	5182	Revelation Construction & Development, LLC	(403.00)
02/18/2019	Bill Payment (Check)	5183	Twenter Properties	(100.00)
02/18/2019	Bill Payment (Check)	5184	MO HealthNet	(168.00)
02/18/2019	Bill Payment (Check)	5185	Brookview Apartments of Camdenton	(100.00)
02/18/2019	Bill Payment (Check)	5186	Camdenton Apartments dba Lauren's Place	(270.00)
02/18/2019	Bill Payment (Check)	5187	Revelation Construction & Development, LLC	(735.00)
02/18/2019	Bill Payment (Check)	5188	MO HealthNet	(233.00)
02/18/2019	Bill Payment (Check)	5189	Revelation Construction & Development, LLC	(737.00)
02/18/2019	Bill Payment (Check)	5190	MO HealthNet	(292.00)
02/18/2019	Bill Payment (Check)	5191	Revelation Construction & Development, LLC	(781.00)
02/18/2019	Bill Payment (Check)	5192	MO HealthNet	(621.00)

02/18/2019	Bill Payment (Check)	5193	MO HealthNet	(436.00)
02/18/2019	Bill Payment (Check)	5195	MO HealthNet	(643.00)
02/18/2019	Bill Payment (Check)	5194	MO HealthNet	(643.00)
02/18/2019	Bill Payment (Check)	5196	MO HealthNet	(904.00)
02/22/2019	Bill Payment (Check)	5197	MO HealthNet	(16.00)
02/22/2019	Bill Payment (Check)	5198	MO HealthNet	(91.00)
02/22/2019	Bill Payment (Check)	5199	MO HealthNet	(91.00)
02/27/2019	Bill Payment (Check)	5200	MO HealthNet	(20.00)
02/27/2019	Bill Payment (Check)	5201	Dave's Hideaway, LLC	(560.00)
02/27/2019	Bill Payment (Check)	5202	Ozark Inn & Suites	(199.00)
02/27/2019	Bill Payment (Check)	5203	MO HealthNet	(40.00)
02/27/2019	Bill Payment (Check)	5204	MO HealthNet	(194.00)
02/27/2019	Bill Payment (Check)	5205	MO HealthNet	(260.00)
02/27/2019	Bill Payment (Check)	5206	MO HealthNet	(390.00)

**Services Account - Bank of Sullivan**

<b>Date</b>	<b>Transaction Type</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
02/01/2019	Bill Payment (Check)	1141	AT&T	(101.87)
02/01/2019	Bill Payment (Check)	1142	Lakeside Office Supply	(78.00)
02/01/2019	Bill Payment (Check)	1143	Catalyst Electric	(259.59)
02/01/2019	Bill Payment (Check)	1144	Mo Division Of Employment Security	(113.19)
02/01/2019	Bill Payment (Check)	1145	Republic Services #435	(131.34)
02/01/2019	Bill Payment (Check)	1146	Sylvia M Santon	(37.06)
02/01/2019	Bill Payment (Check)	1147	WCA Waste Corporation	(22.00)
02/01/2019	Bill Payment (Check)	1148	Aflac	(950.26)
02/01/2019	Bill Payment (Check)	1149	Connie L Baker	(76.27)
02/01/2019	Bill Payment (Check)	1150	Cynthia Brown	(86.73)
02/01/2019	Bill Payment (Check)	1151	Linda Gifford	(163.30)
02/01/2019	Bill Payment (Check)	1152	Jeanna K Booth	(99.39)
02/01/2019	Bill Payment (Check)	1153	Linda Simms	(292.57)
02/01/2019	Bill Payment (Check)	1154	Lori Cornwell	(94.81)
02/01/2019	Bill Payment (Check)	1155	Marcie L. Vansyoc	(74.05)
02/01/2019	Bill Payment (Check)	1156	Mary P Petersen	(161.24)
02/01/2019	Bill Payment (Check)	1157	MSW Interactive Designs LLC	(30.00)
02/01/2019	Bill Payment (Check)	1158	Rachel K Baskerville	(230.25)
02/01/2019	Bill Payment (Check)	1159	Ryan Johnson	(95.84)
02/01/2019	Bill Payment (Check)	1160	Sharla Howard	(174.12)
02/01/2019	Bill Payment (Check)	1161	All American Termite & Pest Control	(41.00)
02/01/2019	Bill Payment (Check)	1162	Jessica N. North	(55.00)
02/01/2019	Bill Payment (Check)	1163	Missouri Ozarks Community Action, Inc.	0.00
02/04/2019	Bill Payment (Check)	1164	Eddie L Thomas	(123.79)
02/04/2019	Bill Payment (Check)	1165	Direct Service Works	(795.00)
02/05/2019	Bill Payment (Check)	1166	Jami Weisenborn	(186.99)
02/05/2019	Bill Payment (Check)	1167	Lisa D Patrick	(230.97)
02/05/2019	Bill Payment (Check)	1168	Myrna Blaine	(164.33)
02/05/2019	Bill Payment (Check)	1169	Ameren Missouri	(276.55)

02/05/2019	Bill Payment (Check)	1170	AT&T	(83.55)
02/05/2019	Bill Payment (Check)	1171	Delta Voice & Data Technologies, LLC	(750.00)
02/05/2019	Bill Payment (Check)	1172	LaClede Electric Cooperative	(502.56)
02/08/2019	Bill Payment (Check)	1174	Camden County PWSD #2	(65.95)
02/08/2019	Bill Payment (Check)	1175	Linda Simms	(1,486.95)
02/08/2019	Expense	152648	Shellie L Andrews	(1,095.52)
02/08/2019	Expense	152649	Connie L Baker	(1,091.49)
02/08/2019	Expense	152650	Rachel K Baskerville	(1,261.91)
02/08/2019	Expense	152651	Myrna Blaine	(1,656.62)
02/08/2019	Expense	152652	Jeanna K Booth	(1,239.20)
02/08/2019	Expense	152653	Cynthia Brown	(1,118.38)
02/08/2019	Expense	152654	Lori Cornwell	(1,196.54)
02/08/2019	Expense	152655	Linda Gifford	(963.69)
02/08/2019	Expense	152656	Sharla Howard	(987.48)
02/08/2019	Expense	152657	Ryan Johnson	(1,185.45)
02/08/2019	Expense	152658	Jennifer Lyon	(1,131.80)
02/08/2019	Expense	152659	Annie Meyer	(1,089.60)
02/08/2019	Expense	152660	Lisa D Patrick	(1,083.12)
02/08/2019	Expense	152661	Mary P Petersen	(1,078.72)
02/08/2019	Expense	152662	Sylvia M Santon	(816.26)
02/08/2019	Expense	152663	Eddie L Thomas	(2,539.10)
02/08/2019	Expense	152664	Marcie L. Vansyoc	(1,568.14)
02/08/2019	Expense	152665	Jami Weisenborn	(1,193.71)
02/08/2019	Expense	152666	Nicole M Whittle	(1,232.45)
02/08/2019	Expense	02/08/2019	Edward Jones	(100.00)
02/08/2019	Expense	02/08/2019	Internal Revenue Service	(6,906.32)
02/12/2019	Bill Payment (Check)	1176	Ezard's, Inc.	(122.12)
02/12/2019	Bill Payment (Check)	1177	Lake Regional Occupational Medicine Clinic	(23.00)
02/12/2019	Bill Payment (Check)	1178	All Seasons Services	(75.00)
02/12/2019	Bill Payment (Check)	1179	AT&T TeleConference Services	(19.30)
02/12/2019	Bill Payment (Check)	1180	Missouri Dept of Revenue	(1,931.00)
02/14/2019	Bill Payment (Check)	1181	Jennifer Lyon	(192.86)
02/14/2019	Bill Payment (Check)	1182	Sylvia M Santon	(50.00)
02/14/2019	Bill Payment (Check)	1183	Jessica N. North	(110.00)
02/14/2019	Bill Payment (Check)	1184	Bryan Cave LLP	(712.50)
02/14/2019	Bill Payment (Check)	1185	Kee IT Solutions LLC	(120.00)
02/14/2019	Bill Payment (Check)	1186	Lake of the Ozarks Regional Economic Dev. Council	(100.00)
02/14/2019	Bill Payment (Check)	1187	Office Business Equipment	(361.50)
02/14/2019	Bill Payment (Check)	1188	UMKC-Institute for Human Development	(14.92)
02/14/2019	Bill Payment (Check)	1189	Camdenton Area Chamber Of Commerce	(425.00)
02/14/2019	Bill Payment (Check)	1190	City Of Camdenton	(52.12)
02/18/2019	Bill Payment (Check)	1191	Lorraine Schleigh	(70.00)
02/18/2019	Bill Payment (Check)	1192	Nicole M Whittle	(50.00)
02/18/2019	Bill Payment (Check)	1193	Ezard's, Inc.	(1,300.00)
02/18/2019	Bill Payment (Check)	1194	Jessica N. North	(55.00)
02/18/2019	Bill Payment (Check)	1195	Lake Sun Leader	(189.00)

02/22/2019	Expense	152668	Shellie L Andrews	(1,028.48)
02/22/2019	Expense	152669	Connie L Baker	(1,072.60)
02/22/2019	Expense	152670	Rachel K Baskerville	(1,192.50)
02/22/2019	Expense	152671	Myrna Blaine	(1,656.62)
02/22/2019	Expense	152672	Jeanna K Booth	(1,255.90)
02/22/2019	Expense	152673	Cynthia Brown	(1,168.13)
02/22/2019	Expense	152674	Lori Cornwell	(1,155.87)
02/22/2019	Expense	152675	Linda Gifford	(834.60)
02/22/2019	Expense	152676	Sharla Howard	(929.91)
02/22/2019	Expense	152677	Ryan Johnson	(1,140.87)
02/22/2019	Expense	152678	Jennifer Lyon	(1,131.80)
02/22/2019	Expense	152679	Annie Meyer	(941.43)
02/22/2019	Expense	152680	Lisa D Patrick	(1,082.39)
02/22/2019	Expense	152681	Mary P Petersen	(1,078.72)
02/22/2019	Expense	152682	Sylvia M Santon	(816.26)
02/22/2019	Expense	152683	Eddie L Thomas	(2,539.10)
02/22/2019	Expense	152684	Marcie L. Vansyoc	(1,568.14)
02/22/2019	Expense	152685	Jami Weisenborn	(1,190.45)
02/22/2019	Expense	152686	Nicole M Whittle	(1,217.80)
02/22/2019	Expense	02/22/2019	Edward Jones	(100.00)
02/22/2019	Bill Payment (Check)	1196	Shellie L Andrews	(60.26)
02/22/2019	Bill Payment (Check)	1197	All American Termite & Pest Control	(100.00)
02/22/2019	Bill Payment (Check)	1198	All Seasons Services	(275.00)
02/22/2019	Bill Payment (Check)	1199	Cynthia Brown	(72.25)
02/22/2019	Bill Payment (Check)	1200	Delta Dental of Missouri	(464.10)
02/22/2019	Bill Payment (Check)	1201	Jessica N. North	(55.00)
02/22/2019	Bill Payment (Check)	1202	Mo Consolidated Health Care	(15,238.12)
02/22/2019	Bill Payment (Check)	1203	Principal Life Ins	(291.20)
02/22/2019	Bill Payment (Check)	1204	US Department of Education AWG - Tracking # 1017780285	(452.76)
02/22/2019	Bill Payment (Check)	1205	Linda Simms	(1,432.01)
02/22/2019	Bill Payment (Check)	1206	Lorraine Schleigh	(70.00)
02/22/2019	Bill Payment (Check)	1207	Page & Brown Convention Services, LLC	(65.00)
02/22/2019	Expense	02/22/2019	Internal Revenue Service	(6,709.74)
02/26/2019	Bill Payment (Check)	1208	Tri-Lakes Electric Service	(502.86)
02/26/2019	Bill Payment (Check)	1209	AT&T	(100.96)
02/26/2019	Bill Payment (Check)	1210	Bankcard Center	(2,326.31)
02/26/2019	Bill Payment (Check)	1211	Charter Business	(539.88)
02/26/2019	Bill Payment (Check)	1212	Summit Natural Gas of Missouri, Inc.	(505.18)
02/26/2019	Bill Payment (Check)	1213	WCA Waste Corporation	(22.00)
02/28/2019	Bill Payment (Check)	1214	Refills Ink	(154.97)
02/28/2019	Bill Payment (Check)	1215	MSW Interactive Designs LLC	(30.00)
02/28/2019	Bill Payment (Check)	1216	Sharla Howard	(215.83)
02/28/2019	Bill Payment (Check)	1217	Sylvia M Santon	(50.00)

**January 2019**  
**Credit Card Statement**



CENTRAL BANK

BL ACCT 00000256-10000000  
CAMDEN CO DD RES  
Account Number: #### #### #### 5386  
Page 1 of 4



**SCORECARD** Bonus Points Available 16,963

**Account Summary**

Billing Cycle		02/04/2019
Days In Billing Cycle		31
Previous Balance		\$1,189.37
Purchases	+	\$2,347.16
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$20.85-
Payments	-	\$1,189.37-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$2,326.31**

**Credit Summary**

Total Credit Line	\$10,000.00
Available Credit Line	\$7,673.69
Available Cash	\$6,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

Call us at: (800) 445-9272  
Lost or Stolen Card: (866) 839-3485

Go to [www.bankcardcenter.net](http://www.bankcardcenter.net)

Write us at PO BOX 779, JEFFERSON CTY, MO 65102-0779

**Payment Summary**

NEW BALANCE	\$2,326.31
MINIMUM PAYMENT	\$70.00
PAYMENT DUE DATE	03/02/2019

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Corporate Activity**

TOTAL CORPORATE ACTIVITY				\$1,189.37-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
01/22	01/22	00101599	PAYMENT - THANK YOU	\$1,189.37-

**Cardholder Account Summary**

MYRNA BLAINE #### #### #### 6176	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$400.00	\$0.00	\$400.00

**Cardholder Account Detail**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/28	01/28	PBUS01	1527021902800006053735	MSFT * E01007G2XN MSBILL.INFO WA	\$400.00 X

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

CENTRAL BANK  
PO BOX 779  
JEFFERSON CTY MO 65102-0779

Account Number  
#### #### #### 5386

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/04/19	\$2,326.31	\$70.00	03/02/19

\$

BL ACCT 00000256-10000000  
CAMDEN CO DD RES  
PO BOX 722  
CAMDENTON MO 65020-0722



MAKE CHECK PAYABLE TO:

BANKCARD SERVICES  
PO BOX 8000  
JEFFERSON CTY MO 65102-8000

5475780000055386 00007000 00232631



BL ACCT 0000256-1000000  
 CAMDEN CO DD RES  
 Account Number: ##### 5386  
 Page 3 of 4

Cardholder Account Summary				
EDDIE THOMAS ##### 0953	Payments & Other Credits \$0.00	Purchases & Other Charges \$159.00	Cash Advances \$0.00	Total Activity \$159.00

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/05	01/06	PBUS01	55432869005200304589006	INTUIT *QB ONLINE 800-286-6800 CA	\$60.00
01/18	01/20	PBUS01	75418239018066865608932	DROPBOX*XLJ6168JCVC1 DB.TT/CHELP CA	\$99.00

Cardholder Account Summary				
LINDA SIMMS ##### 0961	Payments & Other Credits \$3.97-	Purchases & Other Charges \$1,554.06	Cash Advances \$0.00	Total Activity \$1,550.09

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/04	01/06	PBUS01	05436849005000367454467	USPS PO 2860360829 OSAGE BEACH MO	\$86.80
01/11	01/13	PBUS01	05436849012000370919564	USPS PO 2860360829 OSAGE BEACH MO	\$500.00
01/17	01/18	PBUS01	55547539017286933300094	LEBANON DAILY RECORD 4175329131 MO	\$91.56
01/21	01/22	PBUS01	05436849022400038234950	SAMS CLUB #8296 SPRINGFIELD MO	\$48.46
01/23	01/24	PBUS01	05436849024000344308767	USPS PO 2860360829 OSAGE BEACH MO	\$500.00
01/24	01/25	PBUS01	55432869024200371769355	TCE*HRDIRECT/GNEIL 800-888-4040 FL	\$216.95
01/24	01/25	PBUS01	55432869024200371769579	TCE*HRDIRECT/GNEIL 800-888-4040 FL	\$3.97
01/24	01/25	PBUS01	55432869024200371769587	TCE*HRDIRECT/GNEIL 800-888-4040 FL	\$60.00
01/24	01/25	PBUS01	55432869024200371769991	CREDIT VOUCHER	\$3.97-
				TCE*HRDIRECT/GNEIL 800-888-4040 FL	
01/25	01/27	PBUS01	25140529026000012100026	CAMDENTON AREA CHAMB CAMDENTON MO	\$15.00
01/31	02/01	PBUS01	55483829032400007502764	WAL-MART #0089 CAMDENTON MO	\$31.32

Cardholder Account Summary				
CONNIE L BAKER ##### 1859	Payments & Other Credits \$16.88-	Purchases & Other Charges \$234.10	Cash Advances \$0.00	Total Activity \$217.22

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/08	01/09	PBUS01	05436849009400036394613	WM SUPERCENTER #89 CAMDENTON MO	\$64.55
01/16	01/17	PBUS01	05436849017000350303032	USPS PO 2812420020 CAMDENTON MO	\$91.60
01/28	01/29	PBUS01	55483829029400006766530	WAL-MART #0089 CAMDENTON MO	\$26.29
01/28	01/29	PBUS01	55483829029400001996207	WAL-MART #0089 CAMDENTON MO	\$28.58
01/28	01/29	PBUS01	55483829029400002046085	WAL-MART #0089 CAMDENTON MO	\$23.08
01/28	02/01	PBUS01	55483829031360493959020	CREDIT VOUCHER	\$16.88-
				WAL-MART #0089 CAMDENTON MO	

**Additional Information About Your Account**

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO [WWW.BANKCARDCENTER.NET](http://WWW.BANKCARDCENTER.NET) AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY. ENROLL TODAY!

ScoreCard Bonus Points Information as of 02/03/2019					
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	14,521	2,442	0	0	16,963



# Invoice

January 2019

Invoice Date: 01/27/2019

Invoice Number: E01007G2XN

Due Date: 02/26/2019

**400.00 USD**

### Sold-To

Camden County Developmental Disability Resources  
100 Third St.  
P.O. Box 722  
Camdenton MO 65020  
United States

### Bill-To

Camden County Developmental Disability Resources  
100 Third St.  
P.O. Box 722  
Camdenton MO 65020  
United States

### Service Usage Address

Camden County Developmental Disability Resources  
100 Third St.  
P.O. Box 722  
Camdenton MO 65020  
United States

### Order Details

Product:	Online Services	Charges:	400.00
Customer PO Number:		Discounts:	0.00
Order Number:	dfd50987-a0e6-4f45-99b5-eac21ebdb614	Credits:	0.00
Billing Period:	12/27/2018 - 01/26/2019	Tax:	0.00
Payment Terms:	Net 30	<b>Total:</b>	<b>400.00</b>
Due Date:	02/26/2019		

### Billing Summary

**Payment Instructions** Please DO NOT PAY. You will be charged the amount due through your selected method of payment.

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>.

Microsoft Corporation, One Microsoft Way Redmond, WA 98052 United States

US FEIN 91-1144442

- Company ID: 4642 4099 5
- QuickBooks Subscription status: Subscribed

*\$ 60.00* Plan details: QuickBooks Plus:  
\$50.00 / month Acct. 5567

*PRICE INCREASED*

Next Charge: 10/04/2017

Payment method

MasterCard ending 0961 expires 11/18 Edit

**Linda Simms**

---

**From:** Ed Thomas  
**Sent:** Friday, January 4, 2019 12:54 PM  
**To:** Linda Simms  
**Subject:** Fw: Your Dropbox subscription will renew soon

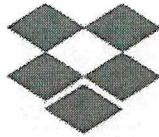
FYI....this will appear on the Bankcard statement at some point.

Ed

\$99.00

---

**From:** Dropbox <no-reply@dropbox.com>  
**Sent:** Friday, January 4, 2019 12:53 PM  
**To:** Ed Thomas  
**Subject:** Your Dropbox subscription will renew soon



Hey Ed,

We hope you've enjoyed being a Dropbox Plus user! Your subscription will renew automatically on January 18, 2019. Keep doing more with Dropbox Plus:

- Plenty of space for all your stuff
- Control over who sees shared files and links
- Peace of mind when devices go missing

---

Looking to do even more?

[Upgrade to Dropbox Business](#) to let your team collaborate on important projects anywhere, while keeping IT in control.

STAMPS  
OB OFFICE

OSAGE BEACH  
OSAGE BEACH  
MO  
65065-9998  
2860360829  
(800)275-8777

01/04/2019 3:42 PM

Product Description	Sale Qty	Final Price
US Flag Coil/100 (Unit Price:\$50.00)	1	\$50.00
Uncle Sams Hat (Unit Price:\$0.21)	40	\$8.40
Tailed-Blue Btfly (Unit Price:\$0.71)	40	\$28.40
<b>Total</b>		<b>\$86.80</b>

Credit Card Remitd \$86.80  
(Card Name:MasterCard)  
(Account #:XXXXXXXXXXXX0961)  
(Approval #:62480E)  
(Transaction #:757)  
(AID:A0000000041010 Chip)  
(AL:MasterCard)  
(PIN:Not Required)

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<https://postalexperience.com/Pos>

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or scan this code with  
your mobile device:



800-410-7420

YOUR OPINION COUNTS

=====
OSAGE BEACH
5545 OSAGE BEACH PKWY
OSAGE BEACH
MO
65065-9998
2860360829
01/11/2019 (800)275-8777 12:04 PM
=====

Table with 3 columns: Product Description, Sale Qty, Final Price. Row 1: US Flag Coil/1 00, 10, \$500.00. (Unit Price:\$50.00)

Total \$500.00

Credit Card Remitd \$500.00
(Card Name:MasterCard)
(Account #:XXXXXXXXXX0961)
(Approval #:64296E)
(Transaction #:492)
(AID:A0000000041010 Chip)
(AL:MasterCard)
(PIN:Not Required)

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or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

PRICE OF
STAMPS GOING UP
1-27-19 FROM 50¢
WE'LL BUY 10
MORE ROLLS

**Lebanon Publishing Co, Inc.**  
**PO Box 192**  
**Lebanon, MO 65536**  
**417-532-9131**                      **fax 417-532-8140**

RFA-1  
IT INFRASTRUCTURE

January 16, 2019

**Camden Co Dev**

**Legal Invoice**

Please proof asap. Be sure to contact us with your changes or okay and payment information.

**Re: Tech Support Legal in Laclede Co Record**

**Publicaiton Dates:** 01/23, 01/26,

**Total Cost:** \$91.56

Thank You,  
Leslie

**PLEASE NOTE: ALL LEGALS REQUIRE PRE-PAYMENT. We accept major credit cards.**  
**Please call me with your payment arrangements**





OB of CAM OFFICE

CLUB MANAGER TOM CONROY  
( 417 ) 882 - 4487  
SPRINGFIELD, MO

01/21/19 13:34 4661 08296 002 44

CANDEM

721847 PLATES	0.00 E
292536 ADD LABEL	39.96 E
SUBTOTAL	48.46

TOTAL 48.46

MasterCard \*\*\*\* \* I 22  
APPROVAL # 65074E

AID A0000000041010  
TC 8ADEF357D7E81034  
TERMINAL # SC010531  
\*NO SIGNATURE REQUIRED  
CHANGE DUE 0.00

Visit samsclub.com to see your savings

# ITEMS SOLD 2

TC# 3975 3656 1716 0607 5225



Happy to Help

\*\*\* MEMBER COPY \*\*\*

=====
OSAGE BEACH
5545 OSAGE BEACH PKWY
OSAGE BEACH
MO
65065-9998
2860360829
01/23/2019 (800)275-8777 4:13 PM
=====

Table with 3 columns: Product Description, Sale Qty, Final Price. Row 1: US Flag Coil/1 00, 10, \$500.00. (Unit Price:\$50.00)

Total \$500.00

Credit Card Remitd \$500.00
(Card Name:MasterCard)
(Account #:XXXXXXXXXX0961)
(Approval #:63040E)
(Transaction #:987)
(AID:A0000000041010 Chip)
(AL:MasterCard)
(PIN:Not Required)

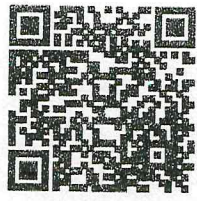
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your mobile device:



or call 1-800-410-7420.
YOUR OPINION COUNTS

Bill #: 840-56300700-2-2550977-1
Clerk: 15



\*\*\*\*NOTE: New Remittance Address\*\*\*\*

Remit in US Funds to:
P.O. Box 669390, Pompano Beach, FL 33066-9390
Customer Service: 866-463-4574

INVOICE

Table with 2 columns: INVOICE ACCOUNT NUMBER, CUSTOMER ACCOUNT NUMBER, SALES ORDER NUMBER, PURCHASE ORDER NUMBER

Table with 2 columns: INVOICE NUMBER, INVOICE DATE, PAYMENT TERMS, ORDER PLACER, PHONE NUMBER, ORDER/RENEWAL DATE

ATTN: ACCOUNTS PAYABLE

CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES
5816 OSSAGE BEACH PKWY, STE. 108
OSAGE BEACH, MO 65065

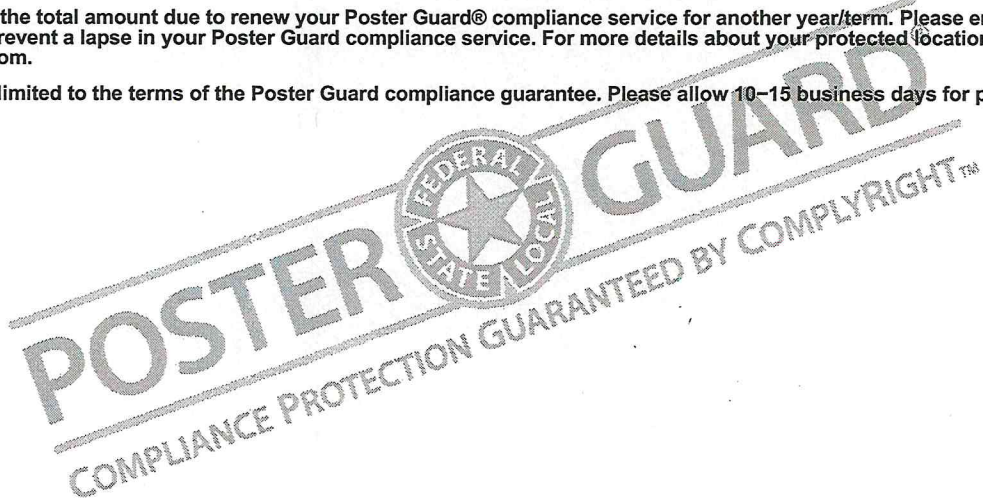
Handwritten notes: 2019 MO STATE & FEDERAL UPDATE POSTERS, SHIPPED TO: LINDA SIMMS, CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES, TOTAL \$216.95, CONNIE

Main invoice table with columns: Qty, ITEM NUMBER, DESCRIPTION, CUSTOMER ID 1, CUSTOMER ID 2, SERVICE #, DISCOUNT, AMOUNT

Summary table with columns: MERCHANDISE, DELIVERY, MISC. CHARGES, SALES TAX, INVOICE TOTAL, AMOUNT APPLIED, TOTAL DUE

This invoice shows the total amount due to renew your Poster Guard® compliance service for another year/term. Please ensure payment is made promptly to prevent a lapse in your Poster Guard compliance service. For more details about your protected location(s), please visit www.posterguard.com.

Liability of seller is limited to the terms of the Poster Guard compliance guarantee. Please allow 10-15 business days for payment application.



Page 1 of 1

Please cut at dotted line and return with your payment.

REMITTANCE COPY

INVOICE EMAIL ADDRESS: linda@cddr.org

Is your invoice email address correct? YES NO

If NO, please update below:

CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOUF
5816 OSSAGE BEACH PKWY, STE. 108
OSAGE BEACH, MO 65065

CHECK NUMBER:

DIRECT DEPOSIT - call 800-925-0083 for details

EASY PAY AUTO RENEW - call 866-463-4574 for details

PAY ONLINE AT www.hrdirect.com/invoice

CREDIT CARD: MC VISA AMEX DISCOVER

AUTHORIZED SIGNATURE:

CREDIT CARD #:

EXP. DATE:

Credit card number grid and MMYY expiration date input



Summary table with columns: INVOICE ACCOUNT #, CUSTOMER ACCOUNT #, INVOICE NUMBER, INVOICE DATE, TOTAL DUE

Sales Tax\* \$0.00  
Order Total **\$60.00**

**Welcome to HRdirect Smart Apps!** You will receive a Welcome email from HRdirect Smart Apps shortly to this email address. The welcome email will have instructions to begin using your new Smart App. Please allow up to one business day to receive this email. For immediate access, please call 800.350.7259.

**If you pre-ordered a new Smart App,** we'll let you know as soon as it's ready. Once the app is released, you will receive a new order confirmation and a welcome email from HRdirect Smart Apps. You will not be charged until then.

**\*LA Customers:** Visit [hrdirect.com/salestax](http://hrdirect.com/salestax) for information on the tax you may owe.



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ANNUAL PREMIUM FOR MANDATORY LOCAL & COUNTY UPDATES FOR EMPLOYERS

## Workforce Data

(As of October 2018)

### Unemployment Rate

Camden: 2.8%

Miller: 2.3%

Morgan: 2.9%

### Minimum Wage

2018: \$7.85

2019: \$8.60

### Median Household Income

Camden: \$44,816

Miller: \$38,094

Morgan: \$20,565

### Average Commute Time

24.0 minutes

(Average for Camden, Miller & Morgan Counties)

### Top Four Industry Clusters

(Overall for four county region)

- Manufacturing

CAMDENTON AREA CHAMBER  
739 N. US HWY. 54  
CAMDENTON, MO 65020  
(573)346-2227

Merchant ID: 5413  
Term #: 1082

Store #: 1001  
Ref #: 0002

## Phone Order

XXXXXXXXXXXX0961

MASTERCARD

Entry Method: Manual

Total: \$

15.00

01/25/19

09:54:49

Inv #: 000002

Apnr Code: 64499E

Transaction ID: 0125NCBAGB2D3

Approved: OnLine

Batch#: 000021

AVS Code: ZIP MATCH Z

PO #: 01

Customer Copy

THANK YOU!

## Eggs and Issues Breakfast

Thursday, January 31, 2019 ♦ 7:30 AM – 9 AM

Lake Valley Country Club ♦ Lake Road 54-79

Breakfast at 7:30 AM - 8:00 AM

Sponsor and Topic Presentation at 8:00 AM - 9:00 AM

## TOPIC: Workforce 2019

Staying on top of workforce development tools and statewide labor law changes are key strategies to successful business growth in any area including Lake of the Ozarks. Join us for a breakfast program sharing information from the recent increase in the minimum wage rate to an update on the status of the work ready designation for our three county region.

Reservations are required and can be made by sending in the form below, by calling the Chamber at 573-346-2227, or by e-mail at [sgentry@camdentonchamber.com](mailto:sgentry@camdentonchamber.com). \*Please note that no-shows will be billed for breakfast.

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### Eggs & Issues Breakfast Reservation

January 31, 2019 ♦ Lake Valley Country Club

\$15.00 Member Breakfast – Non Member \$20.00

Enclosed is my check for 1 tickets at \$ 15<sup>00</sup> each.

Names: LINDA SIMMS

Business: CCDDR

Return this portion by Friday, January 25, 2019

Camdenton Area Chamber of Commerce

PO Box 1375 ♦ Camdenton, MO 65020

Phone: 346-2227 ♦ Fax: 346-3496 ♦ e-mail: [sgentry@CamdentonChamber.com](mailto:sgentry@CamdentonChamber.com)

OFFICE  
SUPPLIES  
08

See back of receipt for your chance  
to win \$1000 ID #:7N4N7WYXJY

**Walmart** 

573-346-3588 Mer:PAUL GARDNER  
94 CECIL ST

CAMDENTON MO 65020

ST# 00089	OP# 002528	TE# 05	TR# 01372
SPKL 6 GIANT	003040021934		5.98 0
HOOVER BELT	007874227678		4.48 0
BATH TISSUE	003040077366		16.98 0
AEROSOL	004650073796		0.97 0
AEROSOL	004650073332		0.97 0
AEROSOL	004650074540		0.97 0
AEROSOL	004650073332		0.97 0

SUBTOTAL 31.32

TOTAL 31.32

MCARD TEND 31.32

MasterCard \*\*\*\* \* 0961 I 22

APPROVAL # 64449E

REF # 903100750276

PAYMENT SERVICE - A

AID A0000000041010

TC A5EB5894C32BE3F8

TERMINAL # SC010596

\*NO SIGNATURE REQUIRED

01/31/19 09:34:48

CHANGE DUE 0.00

# ITEMS SOLD 7

TC# 4620 6522 8687 7492 1868



01/31/19 09:35:05

\*\*\*CUSTOMER COPY\*\*\*

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Connie's Card

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573-346-3588 Mgr: PAUL GARDNER  
94 CECIL ST  
CAMDENTON MO 65020

ST# 00089	OP# 001074	TE# 07	TR# 06152	
GV PREM 18MG	007874221044			12.97 0
48OZ FOLGERS	002550000518	F		9.98 0
GLUE STICK	002600001558			2.64 0
SHRPIFNBLK5C	007164130665			4.47 0
DVI-HDMI	068113115328			16.88 0
Z-GRIP BLK	004588822218			5.92 0
MARKERS	085649000219			0.94 0
HDMI CABLE	005064476887			5.00 0
WAS 12.96 YOU SAVED 7.96				
CM CRMR ORG	005000030302	F		5.75 0
SUBTOTAL				64.55
TOTAL				64.55
MCARD TEND				64.55

Return

MasterCard- 1859 I 21 APPR#66306E  
REF # 1C 2000314  
AID A0000000041010  
TC E7B946B55BC1716A  
TERMINAL # SC010448  
\*NO SIGNATURE REQUIRED

01/08/19 09:46:32  
CHANGE DUE 0.00

# ITEMS SOLD 9  
TC# 7127 9459 5253 3414 0565



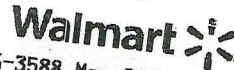
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573-346-3588 Mgr: PAUL GARDNER  
94 CECIL ST  
CAMDENTON MO 65020

WAL-MART STORE # 89d  
CAMDENTON, MO

ST# 00089 OP# 004632 TE# 92 TR# 01087  
MASTERCARD

\*\*\* CREDIT ISSUED \*\*\*  
GENERAL MDSE TOTAL  
APPROVAL #  
TERMINAL # SC010467  
01/28/19 11:48:36  
\*\*\*CUSTOMER COPY\*\*\*

16.88-  
REFUND

Connie's Card

CAMDENTON  
625 W US HIGHWAY 54  
CAMDENTON  
MO  
65020-9998  
2812420020  
01/16/2019 (800)275-8777 4:26 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

PM 2-Day (Domestic) (CALIFORNIA, MO 65018) (Weight:1 Lb 3.00 Oz) (Expected Delivery Date) (Friday 01/18/2019)	1	\$7.25
---	---	--------

Certified 1 \$3.45  
 (@@USPS Certified Mail #)  
 (70140150000173096417)

Return Receipt 1 \$2.75  
 (@@USPS Return Receipt #)  
 (9590940240648079003377)

PM 2-Day (Domestic) (ROLLA, MO 65402) (Weight:16 Lb 0.4 Oz) (Expected Delivery Date) (Friday 01/18/2019)	1	\$18.50
--	---	---------

Certified 1 \$3.45  
 (@@USPS Certified Mail #)  
 (70140150000173096394)

Return Receipt 1 \$2.75  
 (@@USPS Return Receipt #)  
 (9590940240648079003391)

PM 2-Day (Domestic) (CRYSTAL CITY, MO 63019) (Weight:1 Lb 6.50 Oz) (Expected Delivery Date) (Friday 01/18/2019)	1	\$7.25
---	---	--------

Certified 1 \$3.45  
 (@@USPS Certified Mail #)  
 (70140150000173096400)

Return Receipt 1 \$2.75  
 (@@USPS Return Receipt #)  
 (9590940240648079003384)

Peace Rose Bklt (Unit Price:\$10.00)	2	\$20.00
--------------------------------------	---	---------

Birds Winter Bklt (Unit Price:\$10.00)	2	\$20.00
--	---	---------

Total \$91.60

Credit Card Remitd \$91.60  
 (Card Name:MasterCard)  
 (Account #:XXXXXXXXXX1859)  
 (Approval #:66390E)  
 (Transaction #:891)  
 (AID:A0000000041010 Chip)  
 (AL:MasterCard)  
 (PIN:Not Required)

Includes up to \$50 insurance

7014 0150 0001 7309 6417

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 CALIFORNIA, MO 65018

OFFICIAL USE		0020 4
Postage	\$3.45	Postmark Here 01/16/2019
Certified Fee	\$2.75	
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$7.25	

Sent To  
 Manitowau County Senate B:1140  
 Street, Apt. No.;  
 or PO Box No. 1509 Industrial Park Dr.  
 City, State, ZIP+4  
 California, MO 65018  
 PS Form 3800, August 2006 See Reverse for Instructions

Transfer  
 #4444831

7014 0150 0001 7309 6394

U.S. Postal Service™  
**CERTIFIED MAIL™ RECEIPT**  
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For delivery information visit our website at www.usps.com.  
 ROLLA, MO 65402

OFFICIAL USE		0020 4
Postage	\$3.45	Postmark Here 01/16/2019
Certified Fee	\$2.75	
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$18.50	

Sent To  
 Rolla Regional Office  
 Street, Apt. No.;  
 or PO Box No. 105 Fairgrounds Rd, P.O. Box  
 City, State, ZIP+4  
 Rolla, MO 65402 1098  
 PS Form 3800, August 2006 See Reverse for Instructions

Discharge  
 #4358681  
 #4451071  
 #4044285  
 #4409921  
 #4519266  
 #776861  
 #4204125  
 #83014 (Death)  
 #580566 (Death)  
 #4502527  
 #4522018

7014 0150 0001 7309 6400

U.S. Postal Service™  
**CERTIFIED MAIL™ RECEIPT**  
 (Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com.  
 CRYSTAL CITY, MO 63019

OFFICIAL USE		0020 4
Postage	\$3.45	Postmark Here 01/16/2019
Certified Fee	\$2.75	
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$7.25	

Sent To  
 SLRO  
 Street, Apt. No.;  
 or PO Box No. 2330 N. Truman Blvd.  
 City, State, ZIP+4  
 Crystal City, MO 63019  
 PS Form 3800, August 2006 See Reverse for Instructions

Transfer  
 #4150567  
 #4104446



Connie's card

Board mtg

See back of receipt for your chance to win \$1000 ID #:7N4MYBZ5DZ



573-346-3588 Mgr: PAUL GARDNER  
94 CECIL ST

CAMDENTON MO 65020

ST# 00089	OP# 004842	TE# 09	TR# 08937	
COOKIE	007366408012	F	1.98	0
COOKIE	007366408015	F	1.98	0
COOKIES	007874200406	F	1.98	0
FRUIT TRAY	068113118020	F	12.88	0
PEPSI 2 LT	001200000230	F	1.58	0
SPRITE	004900005015	F	1.68	0
DIET PEPSI	001200017173	F	1.00	0
	SUBTOTAL		23.08	
	TOTAL		23.08	
	MCARD TEND		23.08	

MasterCard \*\*\*\* \* 1859 I 21  
 APPROVAL # 65108E  
 REF # 902800204608  
 PAYMENT SERVICE - A  
 AID A0000000041010  
 TC 2CF72E2D1962169E  
 TERMINAL # SC010765  
 \*NO SIGNATURE REQUIRED  
 01/28/19 11:45:14  
 CHANGE DUE 0.00  
 # ITEMS SOLD 7  
 TC# 5940 6247 8987 7998 7828



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01/28/19 11:45:24  
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See back of receipt for your chance to win \$1000 ID #:7N4MY3YFF3



573-346-3588 Mgr: PAUL GARDNER  
94 CECIL ST

CAMDENTON MO 65020

ST# 00089	OP# 004821	TE# 02	TR# 02214	
PICK THREE	022060231588		15.88	0
POTATO WEDGE	020816920443		4.43	0
GV .5L WATER	007874227909	F	3.98	0
	SUBTOTAL		24.29	
10 LB ICE	000000003207KF		2.00	0
	SUBTOTAL		26.29	
	TOTAL		26.29	
	MCARD TEND		26.29	

MasterCard \*\*\*\* \* 1859 I 21  
 APPROVAL # 65207E  
 REF # 902800676653  
 PAYMENT SERVICE - A  
 AID A0000000041010  
 TC E1E68B8389C12E43  
 TERMINAL # SC011628  
 \*NO SIGNATURE REQUIRED  
 01/28/19 15:05:24  
 CHANGE DUE 0.00  
 # ITEMS SOLD 4  
 TC# 6177 9977 5753 3317 7525



WATCH OVER 6,000  
FOR FREE MOVIES & TV

Only at Vudu.com/WatchFree



01/28/19 15:05:38  
\*\*\*CUSTOMER COPY\*\*\*



Connie's card  
Office supplies

See back of receipt for your chance  
to win \$1000 ID #:7N4MYBZ5DY



573-346-3588 Mr: PAUL GARDNER  
94 CECIL ST  
CAMDENTON MO 65020

ST# 00089	QP# 004842	TE# 09	TR# 08936	
CLXCLNUPSPRY	004460030705		3.38	0
CLX TBC LMN	004460031664		1.97	0
CUTLERY	068113170247		3.13	0
CUTLERY	068113170247		3.13	0
CUTLERY	068113157393		1.64	0
MOUSE PAD	068113115883		4.48	0
PAPER BOWLS	007874215954		4.28	0
PAPER PLATES	007874207010		6.57	0
	SUBTOTAL		28.58	
	TOTAL		28.58	
	MCARD TEND		28.58	

for Keystone

MasterCard \*\*\*\* \* 1859 1 21  
APPROVAL # 63549E  
REF # 902800199620  
PAYMENT SERVICE - A  
AID A0000000041010  
TC A8B2CBC3D9D60F78  
TERMINAL # SC010765  
\*NO SIGNATURE REQUIRED

01/28/19 11:43:56  
CHANGE DUE 0.00  
# ITEMS SOLD 8

TC# 8434 1532 0402 2447 2040



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# Resolutions 2019-18 & 2019-19



*CAMDEN COUNTY SB40 BOARD OF DIRECTORS*  
**RESOLUTION NO. 2019-18**

**RFP 2017-2: AWARD FOR IT INFRASTRUCTURE SERVICES & SUPPORTS**

**WHEREAS**, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

**WHEREAS**, The Camden County SB 40 Board has publicly requested proposals in accordance with Missouri Statutes and Agency Policy #31 – Procurement.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the “Board”, recognizes the need to procure information technology (IT) infrastructure services and supports to support our expanding IT needs.
2. That the Board publicly issued RFP 2019-1, IT Infrastructure Services & Supports, for competitive bidding and has performed all necessary procurement processes and evaluations.
3. That the Board authorizes the Executive Director to execute an Agreement with \_\_\_\_\_ to begin IT infrastructure modifications and provide services and supports as soon as reasonably possible.
4. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Vice Chairman, or Treasurer

\_\_\_\_\_  
Date



*CAMDEN COUNTY SB40 BOARD OF DIRECTORS*  
**RESOLUTION NO. 2019-19**

**CONTRACT FOR SOFTWARE DATABASE & BILLING SERVICES**

**WHEREAS**, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

**WHEREAS**, The Camden County SB 40 Board publicly requested proposals for legal services in accordance with Missouri Statutes and Agency Policy #31 – Procurement and awarded a contract for legal services.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the “Board”, recognizes the need to have independent software database and billing services for purposes of conducting proper business, recordkeeping, and revenue collection.
2. That the Board publicly issued RFP 2014-7 for competitive bidding; performed all necessary procurement processes and evaluations; and designated SETWorks as the appropriate software database and billing services vendor.
3. That the Board wishes to extend the contract for these services and authorizes the Executive Director to execute an Agreement with SETWorks as identified in Attachment “A” hereto.
4. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Vice Chairman, or Treasurer

\_\_\_\_\_  
Date

Attachment “A”  
Resolution 2019-19



# SETWorks

March  
4  
2019

## SETWorks Renewal Agreement

### *Camden County Developmental Disability Resources (CCDDR)*

100 Third Street, PO Box 722  
Camdenton, MO 65020  
573.317.9233  
[www.cddr.org](http://www.cddr.org)



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## Contacts

### CCDDR Contacts:

Ed Thomas, Executive Director  
100 Third Street, PO Box 722  
Camdenton, MO 65020  
573.317.9233  
director@ccddr.org

### DSW Business Contacts:

David Lindell, Partner  
Direct Service Works, LLC  
118 N. Conistor Lane, Suite B  
#298  
Liberty, MO 64068  
816.605.5682  
DLindell@SETWorks.com

Laura Cooper, National Sales Director  
Direct Service Works, LLC  
118 N. Conistor Lane, Suite B  
#298  
Liberty, MO 64068  
816.674.7668  
LCooper@SETWorks.com

### DSW Technical Contacts:

Henri McCracken, CTO, Partner  
Direct Service Works, LLC  
118 N. Conistor Lane, Suite B  
#298  
Liberty, MO 64068  
816.506.5612  
HMcCracken@SETWorks.com

## Introduction

This document outlines the terms under which Camden County Developmental Disability Resources ("CCDDR") will license SETWorks products and services from Direct Service Works (DSW) for the purpose of managing and supporting CCDDR operations, including but not limited to:

- Consumer,<sup>1</sup> employer, and staff records maintenance
- Case Management services delivery support,
- Activity documentation and reporting,
- Outcomes tracking, analysis, and reporting for regulatory and accreditation purposes,
- Interactive forms and document storage,
- Invoicing, billing and funding source record maintenance,
- Accounting and payroll systems integration, and
- HR records support including staff credentials and training.

The SETWorks team will work as a functional partner to:

- Understand the specific requirements, workflow, and performance expectations of CCDDR and
- Ensure SETWorks is configured as and continues to be the best solution for CCDDR.

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<sup>1</sup> Different terms are used synonymously across the industry as references to "persons served." These frequently include Consumer, Client, Participant, Individual, and individual served among others. "Consumer" is the reference term used in this document.

## SETWorks Application Subscription Agreement

This Subscription Agreement (“Agreement”) is made and is effective as of the 1 of April 2019 (“Effective Date”) by and between Direct Service Works LLC, (“DSW”) 118 N. Conistor Lane, Suite B, #298, Liberty Missouri 64068 and Camden County Developmental Disability Resources (“CCDDR”), 100 Third Street, PO Box 722, Camdenton, MO 65020.

WHEREAS, CCDDR desires to retain DSW, and DSW desires to be retained by CCDDR to provide access to the DSW cloud applications (SETWorks) in support of human services functions delivered by CCDDR to perform certain professional services relative to DSW's areas of expertise, and to provide other assistance as deemed appropriate by mutual consent of CCDDR and DSW,

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the Parties hereby agree as follows:

## 1. Goals, Obligations and Responsibilities

DSW will:

- Host the deployed version of the SETWorks application for CCDDR,
- Maintain and support all functional aspects of the SETWorks application for CCDDR,
- Address and resolve all inquiries and requests considered to be Routine Services<sup>2</sup>,
- Work collaboratively with CCDDR to continue to improve and evolve the product and its use by CCDDR,
- Value CCDDR's requirements knowledge, experience, and insights in evolving the SETWorks application,
- Work to leverage CCDDR relationships for broader regional and national markets,
- Continue to own all rights to the SETWorks applications and all features developed by DSW for CCDDR,
- Maintain best practices based security measures as necessitated by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Health Information Technology for Economic and Clinical health Act of 2009 ("HITECH") for all data collected and/or transmitted within the SETWorks application and directly from CCDDR. This includes promptly reporting to CCDDR any "security incident" as defined in the HIPAA Security Regulations and of which DSW becomes aware.

CCDDR will:

- Utilize SETWorks and engage with DSW to ensure the subscribed benefits of the application are appropriately realized,
- Assume all responsibility for the accuracy and completeness of data entered into the application,
- Collaborate with DSW in providing all requirement and specification information necessary to improve and extend the SETWorks application functionality for the purposes of CCDDR,
- Manage and maintain CCDDR staff access to the application and CCDDR specific application utility data,
- Manage and maintain CCDDR equipment, network infrastructure, and performance related issues required to access the SETWorks application,
- Engage in continued application requirements and specification assessments with DSW,
- Help test and assess any requested modifications and/or new SETWorks developments,

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<sup>2</sup> See Section 3: Support Services and Change Requests.

- When appropriate, serve as a client reference in support of DSW as the DSW products and services are presented to broader regional and national markets,
- Grant DSW permission to reference CCDDR as a SETWorks client by name textually, orally and graphically through the use of the official CCDDR logo on DSW websites and in other media presented publicly. DSW will cease to reference CCDDR as a SETWorks client upon the termination of this contract. CCDDR will have right of refusal to ensure references made to CCDDR display accurately in publicly presented media.
- Honor the Payment Terms outlined in this agreement.

## 2. General Practices

All implementation work will be performed on a DSW development site independent of the CCDDR operations site. DSW will own and maintain identical applications on an independent server for modifying, updating, and testing purposes. Application modifications and updates will be tested on the development site with appropriate CCDDR participation prior to integration with or migrating to the CCDDR site.

All interaction with the SETWorks application will occur over an encrypted channel (SSL) designed to prevent eavesdropping, tampering, or communications forgery.

All CCDDR activities including data modifications, transactions and changes will be logged by the SETWorks application. Data is never deleted and all data is backed up no less frequently than nightly and distributed across multiple physical locations.

DSW hosts the SETWorks application on a state-of-the-art server cluster that is monitored continuously (24x7x365).

CCDDR retains ownership of all data entered and stored in SETWorks by CCDDR. DSW will provide appropriate methods of retrieving all CCDDR data for CCDDR from SETWorks upon the request of CCDDR.

### 3. Support, Services and Change Requests

General Support: Support for SETWorks is available to clients through the SETWorks Client Portal within the SETWorks application, the Support Ticket feature in the Client Portal, by e-mail, or by phone between 8:00am – 6:00pm CT.

Routine Services: SETWorks functionality and performance adjustments associated with the development and implementation of the application are handled under this agreement at no additional cost to CCDDR.

Minor Functionality Change Requests: Minor functionality changes and enhancement requests will be performed under the client maintenance agreement at no additional cost to CCDDR or the overall client base. Minor functionality requests include those that involve already deployed functionality and are clearly applicable to the broader SETWorks client base. Most requests for user interface modifications, application navigation improvements, or application usability enhancements are considered to be minor functionality change requests.

Major Functionality Changes Requests: Functionality changes and enhancement requests that are not considered to be minor requests will be treated as major functionality change requests and will be handled on a case-by-case basis as follows:

- a.) If the request is considered by DSW to be a natural extension of SETWorks and is determined by DSW to be beneficial to the broader SETWorks client base and/or an extended SETWorks market, the SETWorks Team will, on a prioritized basis, implement and deliver the extended functionality under a separate contract at reduced negotiated rates that are mutually advantageous to CCDDR and to SETWorks.
- b.) If the request is not considered by DSW to be a natural extension of SETWorks or that it is not sufficiently beneficial to the broader client base and/or an extended SETWorks market, the feature request will be implemented under a separate contract at rates and on a schedule to be negotiated with CCDDR.

Passive Updates: All SETWorks enhancements, expansions, and extensions are passively introduced for client use. That is, new SETWorks features require no upgrades, no downloads, no installation processes, and no disruption to client operations.

#### 4. Client Specific Recognitions

DSW will work with CCDDR in good faith to collaboratively clarify any CCDDR specific requirements, to detail any constraints or special needs, and to ensure both parties are fully prepared to initiate and maintain a successful relationship.

CCDDR will provide DSW with as much information as needed to clarify CCDDR specific requirements that will be addressed during the implementation process. Written articulation of CCDDR specific requirements mutually agreed to by CCDDR and DSW will be addressed and negotiated through separate agreements as needed. The following is a listing of the CCDDR specific requirements known to both CCDDR and DSW as of the writing of this document.

- DSW and CCDDR will jointly execute and abide by the terms of this contract.
- **Supported Services**
  - TCM



## 5. Implementation Approach

In accordance with all Client Specific Recognitions provided in Section 4 above, the SETWorks Team will work directly with CCDDR to:

Client Build: Model organizational structures, create user roles and associated permissions, populate utilities, and establish user logins specific to CCDDR's needs.

Client Data Transfer: Populate the SETWorks databases with CCDDR consumer information, employers and staff by transferring primary information from CCDDR's current sources into SETWorks. This information is generally transferred from existing electronic formats and the cost is covered under the SETWorks setup Fee. *For complex data transfer needs, additional data import fees will apply. Generally, any dataset with multiple excel sheets, relationships and or more than 10000 records is considered complex. Data Quality is also a determining factor. Any imports that are requested to be done more than once will also fall into the complex category.*

Client Workflow: Thoroughly understand and analyze the workflow requirements of the targeted services provided by CCDDR. Based on the results of the analysis, DSW will configure SETWorks to most effectively meet the unique needs of the targeted CCDDR program(s).

Client Training: Train designated CCDDR personnel as "super-users" whose responsibility will be to train other CCDDR staff and to serve as a frontline response for basic user questions and needs. The SETWorks team will conduct an open training session to provide a solid understanding of the application and to maximum user productivity. At the client's request, a half-day, on-site super-users training seminar will be provided. The client will pay all travel costs. Additional training sessions are negotiable.

Advanced Features: Introduce advanced capabilities of the SETWorks application as desirable, as scheduled, and by the mutual agreement of CCDDR and DSW.

## 6. Costs and Payment Schedule

SETWorks Pricing consists of: Product Pricing, setup fees, and e-Billing Services.

All SETWorks Application functionality and services are provided on a subscription basis. Subscription fees are based on the average number of individual consumers actively served by CCDDR over a period of one year. This number is reviewed quarterly and adjusted annually as appropriate according to the SET-Work pricing schedules<sup>3</sup> in effect at the time of review.

DSW requires setup fees to cover most client specific implementations including application configuration, basic data migration from existing standard data sources and implementations used by CCDDR. Setup fees also cover limited super-users training. Generally, setup fees are one-time fees. If CCDDR requires a complicated phased implementation or has complex data migration needs, additional fees may apply and will be negotiated prior to implementation.

Electronic billing (e-Billing) is charged separately from the SETWorks application subscription and is also based on the average number of individuals for which e-Billing is actively used over a period of a year. This number is reviewed quarterly and adjusted annually as appropriate according to the SET-Work pricing schedules in effect at the time of review. E-Billing setup fees are required per funding source interface implementation.

The following CCDDR Costs Summary Tables provide an overview of the estimated monthly subscription fees, the setup costs, and costs for CCDDR specific functionality needs or extended development tasks listed in Section 4: Client Specific Recognitions above. Costs are provided across an entire implementation process and may be deferred based on the timing of a phased implementation or specific adoption schedule.

CCDDR will make monthly payments to DSW according to the following schedule:

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<sup>3</sup> Please see the applicable pricing tables for SETWorks provided with this agreement.

Subscription Services Cost Summary	Active Consumers	Monthly Fees	Payment Start Date
<b>SETWorks (TCM)</b>	398	\$795.00	
<b>Total Subscription Services:</b>		<b>\$795.00</b>	April 1, 2019
<b>Terms:</b> CCDDR will begin being invoiced for the monthly SETWorks Subscription fee on the payment start date designated in Section 8: Term of Agreement.			

Unless both Parties agree in writing to other arrangements, all payments will be made by check to the following address:

Accounts Receivable  
 Direct Service Works, LLC  
 118 N. Conistor Lane, Suite B  
 #298  
 Liberty, MO 64068

CCDDR will make all payments to DSW within 30 calendar days of the date of the most recent invoice. If CCDDR fails to make payment within this time frame, DSW will notify CCDDR and will be placed on probation for 30 days. If payment is not resolved prior to the end of the 30-day probationary period, DSW reserves the right to temporarily inactive the CCDDR account until full restitution is made or other arrangements have been made by mutual agreement.

## 7. Term of Agreement

Payment Start Date: April 1, 2019

Agreement Duration = 24 months

Expiration Date: March 31, 2021

Implementation of the SETWorks application for CCDDR will begin as of the Effective Date of the contract.

Assessment: In the period of time 3 to 4 months prior to every annual anniversary of the agreement, DSW and CCDDR will jointly assess the performance of the relationship relative to all materially aspects of the agreement. The purpose of these assessments will be to assure the essence of the agreement is being met and that the nature of the relationship between DSW and CCDDR is proceeding in a mutually agreed to beneficial direction. Appropriate adjustments will be made to the agreement as necessary based on mutually recognized and agreed to needs resulting from the assessment.

Continuation: The Term of this contract will be automatically extended for subsequent 24-month periods upon expiration unless CCDDR notifies DSW 60 days prior to the current Expiration Date. Prices in effect at the time of the agreement extension will apply.

## 8. Termination of Agreement

Termination for Breach: If either party fails to carry out any of their obligations and responsibilities under this Agreement, either party may issue a notice specifying the perceived breach and request that it be remedied within 90 days after receipt of such notice. If the party receiving notice fails to provide adequate remedy within the specified 90 days the Agreement may be terminated forthwith.

Automatic Termination: Either party may terminate this Agreement by notice to the other party if the other party (a) voluntarily becomes the subject of any petition in bankruptcy or any proceeding relating to insolvency, receivership, liquidation or composition for the benefit of creditors; or (b) involuntarily becomes the subject of such a petition or proceeding that is not dismissed within 60 days after filing.

Post-Termination: SETWorks will provide continued access to the application in a read-only state for a small sub-set of users, to comply with data storage and maintenance obligations, up to six years unless otherwise regulated by party state. The cost to maintain read-only access is equivalent to the negotiated monthly license fee rate per year. The party may choose to forego read-only access and may export data using existing reporting options within SETWorks. For additional assistance in migrating to another platform and to meet data import/export requirements please contact us to negotiate any fees associated with the effort.

Early Termination: If party chooses to terminate the agreement prior to the end of the contract, the party will incur a one-time prorated charge equivalent to 50% of the outstanding monthly fees.

## 9. Service Level Agreement

- A. DSW will use commercially reasonable efforts to make the SETWorks platform available with a monthly uptime percentage (defined under section 2 of this SLA). In the event DSW does not meet the guaranteed uptime, you will be eligible to receive a service credit as described under section 7 of this SLA.
  - a. No uptime guaranteed during Implementation
  - b. 99.9% uptime for SETWorks
- B. Monthly uptime percentage means the total number of minutes in a monthly billing cycle SETWorks was connected to the internet ready to receive and provide information minus the number of minutes of downtime suffered in a monthly billing cycle, divided by the total number of minutes in a monthly billing cycle.
- C. DSW reserves the right to temporarily restrict the access of certain internet users or internet user groups to the provided services, if the security of network operations, integrity of the network and/or hosted data is endangered.
- D. DSW shall inform the customer about all planned network operations in advance.
- E. DSW endeavors to schedule planned network operation in low traffic periods, usually 10pm - 6am, on Saturday or Sunday.
- F. The SLA does not apply to any performance issues: (i) caused by factors outside of DSW's reasonable control; (ii) that resulted from any actions or inactions of you or any third parties. This SETWorks SLA states your sole and exclusive remedy for any failure by DSW to provide the services as a result of downtime.
- G. In the case of non-compliance of a certain service level, the provider provides an amount of credit granted under the following conditions:
  - a. Credits will be granted if the customer applies within 10 calendar days of the end of the calendar month in a written form (email, fax).
  - b. The granted credits will be calculated based on the hours of downtime according to the points below.
- H. 3 Day Credit: Includes Three (3) days of services added to the end of your billing cycle, at no charge to you, if the cumulative downtime for any calendar month is 1-7 hours.
- I. One Week Credit: Includes Seven (7) days of services added to the end of your billing cycle, at no charge to you, if the cumulative downtime for any calendar month is 8-35 hours.
- J. Two-week Credit: Includes Fourteen (14) days of services added to the end of your billing cycle, at no charge to you, if the cumulative downtime for any calendar month is 36-72 hours.

## 10. Indemnification

Indemnification by CCDDR: CCDDR will indemnify, defend and hold DSW and its officers, directors, agents, and employees harmless against any third party claim, suit, or proceeding against DSW arising out of, related to, or alleging: (i) injury to or death of any individual, or any loss of or damage to real or tangible personal property, caused by the negligence of CCDDR or any of its agents, subcontractors, or employees; (ii) or any breach or violation of any representation or warranty CCDDR has made in this contract. CCDDR's obligations set forth in the proceeding sentence include, without limitation, retention and payment of attorneys, payment of court costs, payment of any settlement, and payment of any judgment that DSW is deemed liable for as a result of the actions of CCDDR.

## 11. Choice of Law

This contract has been delivered to and accepted by DSW and CCDDR and will be deemed to be made in the State of Missouri. This agreement will be interpreted and the rights and liabilities of the parties hereto determined in accordance with the laws of the state of Missouri.



## Signatures

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures:

*Henri McCracken*  
\_\_\_\_\_  
Signature

Date: 3/6/2019

Name: Henri McCracken

Title: Partner

Direct Service Works, LLC

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Camden County Developmental  
Disability Resources